**SSA 48 Old Town –Commission Meeting AGENDA**
**Thursday, September 19, 2024**

**3:00 pm**

***Hybrid Meeting: In person at 1111 N. Wells with Zoom option:***

***https://us02web.zoom.us/j/86554492861***

**AGENDA**

**1. Call to Order**

On May 11, 2023, the last statewide disaster proclamation relating to the COVID-19 pandemic expired. The OMA now requires that a quorum of members of a public body must be physically present at the location of an open meeting, allowing for other members to be remote; also allowing for the public to attend meetings in person or virtually

**2. Roll Call**

**Commissioners:**
Jennifer Tremblay, Chair
Peter O'Brien, Vice-Chair
Mark Proesel, Treasurer - Absent
Judy Erwin, Secretary
Caroline Shoenberger
Alex Christenson - Absent
Don Klugman
Bob Block

**Staff:**
Marcy Huttas; Executive Director
Colleen Sweeney; Program Manager

**Members of the Public:**
On Zoom:
Sean Sullivan
Bob Friedman
Scott Parrish

**3. Public Comment**

Guidelines for Public Comments

1. The goal of public comment is to ensure that the voices of the community are heard on matters pertaining to the work of SSA #48. The SSA #48 Commission is not required to provide immediate response to questions or concerns presented
2. Public input will be available at the start of the committee meeting. The opportunity to speak will be available for all in attendance, however, speaking time may be limited depending on the number of attendees wishing to speak. The commission will aim to limit this portion of the

meeting to no more than 15 minutes.

3. All those wishing to speak during the public input portion of the meeting **should make a request in advance by contacting OTMRA at otmra@oldtownchicago.org**
4. The public input section of any SSA meeting will proceed according to Robert's Rule of Order, most importantly:
    a. No attendee may speak twice until everyone else wishing to speak has spoken once
    b. All remarks must be directed to the meeting chair
    c. Remarks must be courteous in language and department avoiding all personal remarks and never alluding to others by name or to motives
    d. One person may speak at a time. If not, the presiding officer may call them out of order

**4**. **Review and Approval of Draft Commission meeting minutes** from the July 10, 2024 SSA #48 Commission meeting

- **MOTION 1 TO APPROVE 7/10/24 SSA 48 Commission Meeting Minutes**

*Motion to approve minutes made by Peter O'Brien, Don Klugman seconds the motion, motion passes unanimously*

**5. Financial Report** – Mark Proesel, Treasurer - given by Marcy Huttas

**6. Committee Reports & Motions**

**Executive Committee**

- **MOTION 2** to move $1004.80 from line item 1.08 (marketing) to line item 1.07 (printing)

*Motion to move funding made by Judy Erwin, Caroline Shoenberger seconds, motion passes unanimously*

- **MOTION 3** to approve $1,950 from line item 1.07 (printing) for the re-printing of 2024 Old Town neighborhood guides

*Motion to approve funding made by Peter O'Brien, Bob Block seconds the motion, motion passes unanimously*

- **MOTION 4** to approve up to $4,000 from line item 1.02 (special events) for costs associated with Fitness Crawl / Health and Wellness Week, Chicago Marathon, and Cabaret event with Claudia Hommel, and the Halloween event
- **MOTION 4 Amendment**: to approve up to $1400 from line item 1.02 (special events) for the Fitness Crawl and Health and Wellness Week, $1200 for cabaret connection, $200 for the marathon, and $200 for Halloween

*Motion to approve the amended motion made by Peter O'Brien, Don Klugman seconds, motion passes unanimously*

**Residential Committee -** Mark Proesel

No motions

**Public Way Committee** - Alex Christenson

- **MOTION 5** to approve $5,700 from line item 2.05 (streetscaping) for the painting of light pole skirts along Wells through company Sobreanis Construction

*Motion to approve the re-painting of the light pole skirts made by Peter O'Brien. Judy Erwin seconds the motion, motion passes unanimously.*

- **MOTION 6** to move $1,364.80 from line item 2.11 (snow removal) to line item 2.02 (landscaping)

*Motion to approve is made by Caroline Shoenberger, Judy Erwin seconds the motion, motion passes unanimously.*
*Motion to approve the changed number of funds made by Peter O'Brien, Don Klugman seconds the motion - motion passes unanimously.*

- **MOTION 7** to approve $1,364.80 from line item 2.02 (landscaping) for the cost of fall and spring planting and maintenance for the two beds at 1222 and 1224 N. Wells

*Motion to approve the funding made by Peter O'Brien. Judy Erwin seconds the motion, motion passes unanimously.*

- **MOTION 8** to approve $9,500 from line item 2.05 (streetscaping) for the illumination of LED lights on five Old Town arches through the company Illuminight

*Motion to approve the proposal made by Caroline Shoenberger, Bob Block seconds, motion passes unanimously.*

**Economic Development Committee -** Caroline Schoenberger

No motions

**Marketing Committee -** Don Klugman

No motions

7. New Business
   - Crosswalk improvements

8. Adjournment

*Motion to adjourn the meeting made by Peter O'Brien. Bob Block seconded the motion. Meeting adjourned.*