SSA 48 Old Town –Commission Meeting AGENDA
Tues. January 30, 2024

5:30 pm

Hybrid Meeting: In person at Cornerstone Center of LaSalle Street Church, 1111 N. Wells Street with Zoom option

https://us02web.zoom.us/j/85153501533?pwd=bGlaSTRLdEdBZkVpbFRVSkpwWXc1dz09

AGENDA

1. Call to Order

On May 11, 2023, the last statewide disaster proclamation relating to the COVID-19 pandemic expired. The OMA now requires that a quorum of members of a public body must be physically present at the location of an open meeting, allowing for other members to be remote; also allowing for the public to attend meetings in person or virtually

2. Roll Call

Commissioners:
Jennifer Tremblay, Chair
Peter O'Brien, Vice-Chair
Mark Proesel, Treasurer
Judy Erwin, Secretary
Caroline Shoenberger
Alex Christenson
Don Klugman
Bob Block

Present: Jennifer Tremblay, Peter O'Brien, Mark Proesel, Caroline Shoenberger, Bob Block
Remote: Alex Christenson, Judy Erwin
Absent: Don Klugman

Staff:
Marcy Huttas; Executive Director
Colleen Sweeney; Program Manager (Introduction)

Members of the Public:
Pam Farley - in person
Sara Plocker - in-person
Rev. Randall Blakey - in person
Ashley Geisheker - remote
Kevin Salmon - remote
Amy Keller - remote

5:38- meeting called to order

3. Public Comment

Guidelines for Public Comments

1. The goal of public comment is to ensure that the voices of the community are heard on matters pertaining to the work of SSA #48. The SSA #48 Commission is not required to provide immediate response to questions or concerns presented
2. Public input will be available at the start of the committee meeting. The opportunity to speak will be available for all in attendance, however, speaking time may be limited depending on the number of attendees wishing to speak. The commission will aim to limit this portion of the meeting to no more than 15 minutes.
3. All those wishing to speak during the public input portion of the meeting **should make a request in advance by contacting OTMRA at otmra@oldtownchicago.org**
4. The public input section of any SSA meeting will proceed according to Robert's Rule of Order, most importantly:
    a. No attendee may speak twice until everyone else wishing to speak has spoken once
    b. All remarks must be directed to the meeting chair
    c. Remarks must be courteous in language and department avoiding all personal remarks and never alluding to others by name or to motives
    d. One person may speak at a time. If not, the presiding officer may call them out of order

4. **Review and Approval of Commission meeting minutes** from the October 11, 2023 SSA #48 Commission meeting

MOTION 1 TO APPROVE 10/11/23 SSA 48 Commission Meeting Minutes

Motion to approve commission minutes with changes needed, all in favor; motion passed unanimously

5. Financial Report – Mark Proesel, Treasurer
2023 levy and budget

2023 levy = $553,558 (2022 taxes)
2023 BUDGET = $589,466
SSA bank balance as of 1/29/2024 = $436,593.86

2024 levy = $579,167 (2023 taxes)
2024 BUDGET = $799,124

1st Installment due March 1, 2024 (for 2023 installment)

6. Committee Reports & Motions

Executive Committee

2023 Budget

MOTION 1.1 To ***move*** a total of $2,125.22 from 6.18 Conferences and Training in the 2023 SSA #48 budget to 6.04 office rent ($975.14 moving expenses + $1,000 office rent) and 6.05 utilities ($150.08) to reimburse OTMRA for 50% of incurred moving and Nov and Dec 2023 office rent and utilities expenses associated with the new OTMRA office space.

Peter motions to move - Bob Block seconds

Motion passes unanimously

MOTION 1.2 to ***approve reimbursement*** to OTMRA for $2,125.22 for 50% of incurred moving expenses ($975.14 in 6.04); Nov and Dec 2023 office rent ($1,000 in 6.04), and office utilities ($150.08 in 6.05) associated with the new OTMRA office space.

Peter motions to approve, Alex seconds.

Motion passes unanimously.

2024 Budget

MOTION 2 To approve a contract renewal for the 2023 SSA # 48 Audit with Cary J Hall Associates for $3,100 from line item 6.02. ($3,100 budgeted)

Mark motions to approve, Caroline seconds

Motion passes unanimously

MOTION 3 To approve 1st reimbursement for personnel expenses for $55,057 to OTMRA as Sole Service Provider per the SSA #48 2024 budget from line items 7.01 and 7.02.

Motion to approve made by Peter, Mark seconds.

Motion passes unanimously

MOTION 4 To move $7,980 from 2.08 Sidewalk Maintenance to 6.04 office rent ($6,000) and 6.05 Office Utilities ($1,980 = *$900 gas & electric + $480 PM Cell phone reimbursement at $40 per month + $600 Quickbooks online software)* to fund 50% contribution towards OTMRA office rent & utilities; online quickbooks software to manage SSA #48, and $40 per month for PM cell phone.

Alex questions if we do not need the money for sidewalk maintenance. Jennifer explains that there is not a need for it at this time.

Mark motions to move, Caroline seconds.

Motion passes unanimously

Residential Committee - Chair, Mark Proesel

MOTION 5 To approve contracting for 2024 private security services for up to $130,000 from line item 5.03 Security Patrol Services ($130K budgeted)

Mark motions to approve contracting with Blue Line for 2024 private security services, Caroline seconds.

Motion passes unanimously

Public Way Committee - Chair, Alex Christenson

MOTION 6 To approve contract renewal with Old Town Gardens for 2024 landscaping season for the SSA area for $78,966 from line item 2.02 landscaping. ($80K budgeted)

Jennifer motions to approve contract renewal, Peter seconds.
Motion passes unanimously

MOTION 7 To approve contract renewal with Clean Slate for 2024 daytime litter abatement services from March 1 - Dec 31 2024 (3X wk) and for February (1 X per wk) for $47,817 from line item 2.08 litter abatement. ($63,927 budgeted)

Alex motions to approve up to $47,817; Judy seconds
Motion passes unanimously

MOTION 8 To approve funding for one sculpture through the Chicago Sculpture Exhibit for $4,000 from line item 2.06 Public Art. ($4,200 budgeted)
Caroline motions to approve; Judy seconds
Motion passes unanimously

MOTION 9 To approve initial troubleshooting and investigation of arch lighting scope with original installer Arnold Electric or an alternate provider if they decline for up to $5,000 from line item 2.05 Streetscape elements. ($154,957 budgeted)
Judy motions to approve, Peter seconds.
Motion passes unanimously

MOTION 10 To approve contract renewal with Clean Slate for power washing for $6,240 for sidewalk power washing of the SSA area and an optional additional $3,100 for a second power washing touch-up from line item 2.12 Sidewalk Power Washing. ($10K budgeted)
Caroline motions to approve; Mark seconds.
Motion passes unanimously.

Economic Development Committee - Chair Caroline Shoenberger

No motions
Update with the Lakota group - OTMRA staff to follow up and schedule meeting

<u>Marketing & Communications Committee</u> - Chair Don Klugman

MOTION 11 To approve funding of $1,395 for an SSA page in the 2024 Old Town Neighborhood Guide 2024 from line item 4.01 ($5K in budget)

Caroline motions to approve; Peter seconds
Motion passes unanimously

7. New Business

Old Business

Caroline's update on the Paris committee met with the Mayor of Montmartre - would like to have a sign to commemorate the relationship. There was already a motion to approve this, and offer a lunch or something

Would like also to have an invitation to cement the relationship established between Montmartre.

8. Adjournment

Motion to adjourn the meeting made by Peter, Judy seconds.

Meeting adjourned 6:24 pm

FYI Committee and Commission meeting dates for 2024:

Executive:	1/26 – 4/11 – 6/27 – 10/10
Commission:	1/30 – 4/17 – 7/10 – 10/16
2025 Budget Public Meeting:	May 2024 as needed
Committee meetings:	schedule TBD