SSA 48 Old Town –Commission Meeting AGENDA
Wednesday, October 16, 2024

5:30 pm

Hybrid Meeting: In person at 1635 N. LaSalle with Zoom option:

https://us02web.zoom.us/j/83494818447

AGENDA

1. Call to Order

On May 11, 2023, the last statewide disaster proclamation relating to the COVID-19 pandemic expired. The OMA now requires that a quorum of members of a public body must be physically present at the location of an open meeting, allowing for other members to be remote; also allowing for the public to attend meetings in person or virtually

2. Roll Call

Commissioners:
Jennifer Tremblay, Chair present in person
Peter O'Brien, Vice-Chair present in person
Mark Proesel, Treasurer present in person
Judy Erwin, Secretary
Caroline Shoenberger
Alex Christenson present in person
Don Klugman present in person
Bob Block present in person

Called to order by Chair Jennifer Tremblay at 5:33 pm

Staff:
Marcy Huttas; Executive Director present in person
Colleen Sweeney; Program Manager present in person

Members of the Public:

3. Public Comment

Guidelines for Public Comments

1. The goal of public comment is to ensure that the voices of the community are heard on matters pertaining to the work of SSA #48. The SSA #48 Commission is not required to provide immediate response to questions or concerns presented
2. Public input will be available at the start of the committee meeting. The opportunity to speak will be available for all in attendance, however, speaking time may be limited depending on the number of attendees wishing to speak. The commission will aim to limit this portion of the

meeting to no more than 15 minutes.

3. All those wishing to speak during the public input portion of the meeting **should make a request in advance by contacting OTMRA at otmra@oldtownchicago.org**
4. The public input section of any SSA meeting will proceed according to Robert's Rule of Order, most importantly:
    a. No attendee may speak twice until everyone else wishing to speak has spoken once
    b. All remarks must be directed to the meeting chair
    c. Remarks must be courteous in language and department avoiding all personal remarks and never alluding to others by name or to motives
    d. One person may speak at a time. If not, the presiding officer may call them out of order

4. **Review and Approval of Draft Commission meeting minutes** from the September 19, 2024 SSA #48 Commission meeting

- **MOTION 1 TO APPROVE 9/19/24 SSA 48 Commission Meeting Minutes**

POB makes a motion to approve. Bob 2nded the motion.

All voted in favor. The motion passes.

5. Financial Report – Mark Proesel, Treasurer

2024 levy = $579,167 (2023 taxes)
2024 BUDGET = $799,124

Income (Tax deposits) Jan 1 2024 - Sept 30, 2024 (2024 YTD)
1st Installment due March 1, 2024 (2023 taxes)
2nd Installment due 1, 2024 (2023 taxes)

SSA Income 2018	$	354.17
SSA Income 2019	$	(28.03)
SSA Income 2020	$	(944.41)
SSA Income 2021	$	1,855.85
SSA Income 2022	$	6,623.46
SSA Income 2023	$	550,445.23
Total Income YTD	**$**	**558,148.82**

SSA Bank balance as of 9/30/24 = $658,133.81

6. Committee Reports & Motions

Executive Committee

- **MOTION 2** to approve to second reimbursement for personnel expenses for $55,078 to OTMRA

Mark Proesel made a motion. Don Klugman seconded the motion
All voted in favor. The motion passes.

- **MOTION 3** to approve $4,000 for costs associated with Small Business Saturday, Tree Lighting, Holiday Decoration Competition, and the OTMRA Gala

Mark Proesel motions to approve the funding with the edit to Motion 3 of "up to $4k" to represent up to 50% of actual costs. Alex Christenson seconds the motion.
All voted in favor. The motion passes.

Residential Committee - Mark Proesel

No motions

Public Way Committee - Alex Christenson

- **MOTION 4** to approve the 2024-2025 snow removal contract

Alex Christenson made a motion to contract with B & B for the 2024-25 season, Don Klugman seconded the motion.
All voted in favor. The motion passed.

- **MOTION 5** to approve contract renewal with Clean Slate for 2025 day-time litter abatement (4x per week)

Alex Christenson makes a motion to renew with Clean Slate. Caroline Shoenberger seconds the motion.
All voted in favor. The motion passed.

- **MOTION 6** to move $17,400 from line item 2.05 (streetscaping) to 1.06 (holiday decorations)

Peter O'Brien makes a motion. Mark Proesel seconds.
All in favor

- **MOTION 7** to approve the 2024 Holiday Decoration contract of $26,000 with company Illuminight for Burton Place Plaza

Mark Proesel makes a motion. Don Klugman seconds.
All in favor

- **MOTION 8** to approve the 2024 Holiday Decoration contract of $26,710 with the company Old Town Gardens for decorations throughout the SSA

Peter O'Brien makes a motion. Bob Block seconds.
All in favor.

- **MOTION 9** to move $2,450 from line item 2.05 (streetscaping) to line item 2.12 (power-washing)

Don Klugman makes a motion. Mark Proesel seconds.
All in favor

- **MOTION 10** to approve $3,100 from line item 2.12 (power-washing) for an additional touch-up within the SSA

Mark Proesel makes a motion. Don Klugman seconds.
All in favor.

Economic Development Committee - Caroline Schoenberger

- Directional Signage
- Crosswalk improvements

Marketing Committee - Don Klugman

- **MOTION 11** to approve $5,000 from line item 4.01 (site marketing) for the funding of a concierge event and marketing materials associated with the event

7. New Business

Peter O'Brien makes a motion to extend the existing contract with Blue line for 2025. Alex Christenson seconds.
All in favor

Motion to approve up to $15K for rat abatement/soil removal, subject to coordination between the SSA PM and the chair of the public way committee & approval..

8. Adjournment

JT makes a motion to adjourn at 7:06 pm

All in favor.