SSA 48 Old Town –Commission Meeting AGENDA
Wednesday, July 10, 2024

5:30 pm

Hybrid Meeting: In person at 228 W. Hill with Zoom option:

https://us02web.zoom.us/j/81977805169?pwd=6J0LbKbbpPq9BnbU9tJP0VJfLTLyD8.1

AGENDA

1. Call to Order

On May 11, 2023, the last statewide disaster proclamation relating to the COVID-19 pandemic expired. The OMA now requires that a quorum of members of a public body must be physically present at the location of an open meeting, allowing for other members to be remote; also allowing for the public to attend meetings in person or virtually

2. Roll Call

Commissioners:
Jennifer Tremblay, Chair
Peter O'Brien, Vice-Chair
Mark Proesel, Treasurer
Judy Erwin, Secretary - *Absent*
Caroline Shoenberger
Alex Christenson- *on Zoom*
Don Klugman
Bob Block

Staff:
Marcy Huttas; Executive Director
Colleen Sweeney; Program Manager

Members of the Public:
Karen Kane - 18th District Police Council
Christopher Donovan
Michelle White
Ronen Montgomery-Pat
David Bardach

3. Public Comment

Guidelines for Public Comments

1. The goal of public comment is to ensure that the voices of the community are heard on matters pertaining to the work of SSA #48. The SSA #48 Commission is not required to provide immediate response to questions or concerns presented
2. Public input will be available at the start of the committee meeting. The opportunity to speak will be available for all in attendance, however, speaking time may be limited depending on the

number of attendees wishing to speak. The commission will aim to limit this portion of the meeting to no more than 15 minutes.

3. All those wishing to speak during the public input portion of the meeting **should make a request in advance by contacting OTMRA at otmra@oldtownchicago.org**
4. The public input section of any SSA meeting will proceed according to Robert's Rule of Order, most importantly:
    a. No attendee may speak twice until everyone else wishing to speak has spoken once
    b. All remarks must be directed to the meeting chair
    c. Remarks must be courteous in language and department avoiding all personal remarks and never alluding to others by name or to motives
    d. One person may speak at a time. If not, the presiding officer may call them out of order

4. **Review and Approval of Draft Commission meeting minutes** from the April 17, 2024 SSA #48 Commission meeting

- **MOTION 1 TO APPROVE 4/17/24 SSA 48 Commission Meeting Minutes**

Motion to approve April 17, 2024 meeting minutes made by Peter O'Brien. Mark Proesel seconds the motion. Motion passes unanimously.

5. Financial Report – Mark Proesel, Treasurer
$524,185.62 in the bank as of 5/31
2nd installment of taxes to be coming soon

6. Committee Reports & Motions

Executive Committee

- **MOTION 2** to approve Old Town Merchants and Residents as the Sole Service Provider (SSP) for SSA #48 for 2025

Peter O'Brien motions to approve OTMRA as the SSP while going on record to share that the role of dedicated program manager must be continued. Mark Prosel seconded the motion, all in favor and the motion passed unanimously.

- **MOTION 3** to approve 2025 SSA 48 Work Plan & Budget of $908,631 with $607,237 as the 2025 levy total

Caroline Shoenberger motions to approve 2025 budget, Don Klugman seconded the motion - all in favor and the motion passed unanimously.

- **MOTION 4** to approve $300 from line item 1.02 (special events) for Bastille Day celebrations in Burton Place Park

Caroline Shoenberger motions to approve $300 for Bastille Day events; Mark Proesel seconded. The motion passed unanimously.

Residential Committee - Mark Proesel

No motions

Public Way Committee - Alex Christenson

- **MOTION 5** to move $926 from line item 1.06 (holiday decorations) to line item 2.02 (landscaping) to cover the remaining necessary cost for planting
  Peter O'Brien motions to approve the moving of funds, Don Klugman seconds - motion passed unanimously.

- **MOTION 6** to approve $1034 from line item 2.02 (landscaping) for two empty beds located at 1222 and 1224 N. Wells that are not currently included in the contract
  Caroline Shoenberger motions to approve the funding, Peter O'Brien seconds the motion with the contingency that a written contract will be provided within 24 hours - motion passed unanimously.

- **MOTION 7** to approve $9,201 from line item 2.05 (streetscaping) for drivers and controllers for the Old Town arch illumination project

  Peter O'Brien motions to approve the funding, Mark Proesel seconds - motion passed unanimously.

Economic Development Committee - Caroline Schoenberger

No motions - Lakota update

Marketing Committee - Don Klugman

- **MOTION 8** to move $800 from line item 2.11 (snow removal) to line item 1.05 for additional cost needed for the new SSA street pole banners
  Peter O'Brien motions to approve the movement of funding, Bob Block seconded the motion - motion passed unanimously.
- **MOTION 9** to approve $1000 from line item 1.05 (decorative banners) for the new SSA street pole banners
  Peter O'Brien motions to approve the funding, Alex Christenson seconded the motion - motion passed unanimously.
- **MOTION 10** to approve up to $1200 from line item 6.01 (annual report) for costs needed to print 2023 annual report
  Caroline Shoenberger motions to approve moving forward with 2023 annual report. Don Klugman seconded the motion - motion passed unanimously.

7. New Business

8. Adjournment

Motion to adjourn was made at 6:34 pm, all in favor, and the motion carried, ending the meeting.