SSA 48 Old Town –Commission Meeting AGENDA
Wed. April 17, 2024

5:30 pm

Hybrid Meeting: In person at Orso's: 1401 N Wells St. with Zoom option

AGENDA

1. Call to Order

On May 11, 2023, the last statewide disaster proclamation relating to the COVID-19 pandemic expired. The OMA now requires that a quorum of members of a public body must be physically present at the location of an open meeting, allowing for other members to be remote; also allowing for the public to attend meetings in person or virtually

2. Roll Call

Commissioners:
Jennifer Tremblay, Chair
Peter O'Brien, Vice-Chair
Mark Proesel, Treasurer absent
Judy Erwin, Secretary zoom
Caroline Shoenberger
Alex Christenson zoom
Don Klugman
Bob Block

Staff:
Marcy Huttas; Executive Director
Colleen Sweeney; Program Manager

Members of the Public:
Kevin Salmon

Presenters/Vendors:
Kevin Salmon, Blue Line Security
Cary Hall - on Zoom

Called to order at 5:33 by Chair Jennifer Tremblay

3. Introduction of Guests
Cary Hall (Cary J. Hall & Associates) SSA Auditor
Kevin Salmon, Blue Line Security

4. Public Comment

Guidelines for Public Comments

1. The goal of public comment is to ensure that the voices of the community are heard on matters pertaining to the work of SSA #48. The SSA #48 Commission is not required to provide immediate response to questions or concerns presented
2. Public input will be available at the start of the committee meeting. The opportunity to speak will be available for all in attendance, however, speaking time may be limited depending on the number of attendees wishing to speak. The commission will aim to limit this portion of the meeting to no more than 15 minutes.
3. All those wishing to speak during the public input portion of the meeting **should make a request in advance by contacting OTMRA at otmra@oldtownchicago.org**
4. The public input section of any SSA meeting will proceed according to Robert's Rule of Order, most importantly:
    a. No attendee may speak twice until everyone else wishing to speak has spoken once
    b. All remarks must be directed to the meeting chair
    c. Remarks must be courteous in language and department avoiding all personal remarks and never alluding to others by name or to motives
    d. One person may speak at a time. If not, the presiding officer may call them out of order

5. Review and Approval of Commission meeting minutes from the January 30, 2024 SSA #48 Commission meeting

MOTION 1 TO APPROVE 1/30/24 SSA 48 Commission Meeting Minutes by Peter O'Brien, 2nded by Don Klugman. All present voted in favor. The motion passed

Presentation by Auditor Cary Hall

Discussion of TIF rebate funds of $89K and that the funds can be put into the SSA budget for 2025 according to the Department of Planning and Development.

Executive Committee

MOTION 2 To approve the 2023 Audit

Jennifer Tremblay made a motion to approve the SSA 48 2024 as prepared & presented by auditor Cary J Hall. Caroline Shoenberger seconded the motion. All present voted in favor. The motion passed.

6. Financial Report – Given by Executive Director Marcy Huttas in place of Treasurer Mark Proesel

Marcy presented the financials.
SSA financial report for April 17, 2024

2024

2024 levy = $579,167 (2023 taxes)
2024 BUDGET = $799,124

Income (Tax deposits) Jan 1 2024 -March 31, 2024 (2024 YTD)
1st Installment due March 1, 2024 (for 2023 installment)

SSA Income 2021	$ .99
SSA Income 2022	$ 3,286.34
SSA Income 2023	$267,881.10
Total Income	$271,168.43

SSA Bank balance as of 3/31//24 = $622,745.51

Presentation by Kevin Salmon of Blue Line Security

7. Committee Reports & Motions

Residential Committee - Chair, Mark Proesel

No motions

Public Way Committee - Chair, Alex Christianson

MOTION 3 To approve funding of $13,705 from line item 2.08 for additional services added to our current Clean Slate contract

Don Klugman made a motion to approve the additional day of litter abatement and sticker removal every other week. Peter O'Brien seconded the motion, and all were in favor, and the motion passed.

Economic Development Committee - Chair, Caroline Shoenberger

No motions

Marketing & Communications Committee - Chair, Don Klugman

MOTION 4 To approve the purchase of new barricade signage for the 2024 Wells Street Art Fair
Don Klugman motions to approve the purchase of the new barricade signage. Peter O'Brien seconded the motion. All were in favor, and the motion passed.

8. New Business
Reminder that Ethics statements are due

9. Adjournment

Motion to adjourn the meeting at 6:34 pm made by Peter O'Brien. Don Klugman seconded the motion - all were in favor and the motion passed, and the meeting adjourned.

FYI Committee and Commission meeting dates for 2024:

Executive:	1/26 – 4/11 – 6/27 – 10/10
Commission:	1/30 – 4/17 – 7/10 – 10/16
2025 Budget Public Meeting:	May 2024 as needed
Committee meetings:	schedule TBD