SSA 48 Old Town –Commission Meeting AGENDA
Tuesday, October 13, 2026

5:30 pm

Hybrid Meeting: In person at Moody Church (1635 N Wells) or via Zoom:

https://us02web.zoom.us/j/87883884888

Jennifer Tremblay, Chair
Peter O'Brien, Vice-Chair
Mark Proesel, Treasurer
Judy Erwin, Secretary
Caroline Shoenberger
Don Klugman
Bob Block
John Brady

Staff:
Marcy Huttas; Executive Director
Colleen Sweeney; Program Manager

Members of the Public:

3. Public Comment

Guidelines for Public Comments

1. The goal of public comment is to ensure that the voices of the community are heard on matters pertaining to the work of SSA #48. The SSA #48 Commission is not required to provide an immediate response to questions or concerns presented
2. Public input will be available at the start of the committee meeting. The opportunity to speak will be available for all in attendance; however, speaking time may be limited depending on the number of attendees wishing to speak. The commission will aim to limit this portion of the meeting to 15 minutes or less.
3. All those wishing to speak during the public input portion of the meeting **should make a request in advance by contacting OTMRA at otmra@oldtownchicago.org**
4. The public input section of any SSA meeting will proceed according to Robert's Rule of Order, most importantly:
    a. No attendee may speak twice until everyone else wishing to speak has spoken once
    b. All remarks must be directed to the meeting chair
    c. Remarks must be courteous in language and department avoiding all personal remarks and never alluding to others by name or to motives
    d. One person may speak at a time. If not, the presiding officer may call them out of order

4. **Review and Approval of Commission meeting minutes** from the July 8, 2026 SSA #48 Commission meeting

MOTION 1 TO APPROVE 7/8/26 SSA 48 Commission Meeting Minutes

5. Financial Report – Mark Proesel, Treasurer

6. Committee Reports & Motions

Executive Committee

MOTION 2 To approve 1st reimbursement for personnel expenses for $63,694 to OTMRA as Sole Service Provider

Residential Committee - Chair, Mark Proesel

MOTION 3 To move $5000 from line item 2.05 (streetscaping) to line item 5.03 (security services) to cover the additional cost of added security through the remainder of the year

Public Way Committee

MOTION 4 To approve entering into the 2026 holiday decor renewal contract with Illuminight for $39,250 from line item 1.06 (holiday decorations)

MOTION 5 To approve entering into the 2026 holiday decor renewal contract with Old Town Gardens for $26,710 from line item 1.06 (holiday decorations)

MOTION 6 To approve entering into the 2026/2027 renewal snow removal contract with B&B for $109,850 from line item 2.11 (snow removal)

MOTION 7 To approve entering into a renewal contract with Clean Slate for the 2027 services for litter abatement, power washing, and sticker removal

MOTION 8 To approve the continuation of the rat birth control trial in Burton Place Plaza for up to $3,000 from line item 2.05 (streetscaping)

Economic Development Committee - Chair Caroline Shoenberger

No motions - completed crosswalk at Division/Wells

Marketing & Communications Committee - Chair Don Klugman

MOTION 9 To approve $1000 from line item 1.02 (special events) for the sponsoring of the entertainment at the OTMRA gala

7. New Business

8. Adjournment

FYI Committee and Commission meeting dates for 2027:

Commission: 2027 dates: 1.12, 4.13, 7.13, 10.12

Committee meetings: Scheduled as needed