



## SSA 48 Old Town –Commission Meeting AGENDA Tues. January 28, 2025

5:30 pm

*Hybrid Meeting: In person at Moody Church (1635 N. LaSalle) or via  
Zoom: <https://us02web.zoom.us/j/87871946762>*

Jennifer Tremblay, Chair  
Peter O'Brien, Vice-Chair  
Mark Proesel, Treasurer  
Judy Erwin, Secretary  
Caroline Shoenberger  
Alex Christenson  
Don Klugman  
Bob Block

### **Staff:**

Marcy Huttas; Executive Director  
Colleen Sweeney; Program Manager

### **Members of the Public:**

## **3. Public Comment**

### Guidelines for Public Comments

1. The goal of public comment is to ensure that the voices of the community are heard on matters pertaining to the work of SSA #48. The SSA #48 Commission is not required to provide immediate response to questions or concerns presented
2. Public input will be available at the start of the committee meeting. The opportunity to speak will be available for all in attendance, however, speaking time may be limited depending on the number of attendees wishing to speak. The commission will aim to limit this portion of the meeting to no more than 15 minutes.
3. All those wishing to speak during the public input portion of the meeting **should make a request in advance by contacting OTMRA at [otmra@oldtownchicago.org](mailto:otmra@oldtownchicago.org)**
4. The public input section of any SSA meeting will proceed according to Robert's Rule of Order, most importantly:
  - a. No attendee may speak twice until everyone else wishing to speak has spoken once
  - b. All remarks must be directed to the meeting chair
  - c. Remarks must be courteous in language and department avoiding all personal remarks and never alluding to others by name or to motives
  - d. One person may speak at a time. If not, the presiding officer may call them out of order

## **4. Review and Approval of Commission meeting minutes from the October 16, 2024 SSA #48 Commission meeting**

## **MOTION 1 TO APPROVE 10/16/24 SSA 48 Commission Meeting Minutes**

### **5. Financial Report – Mark Proesel, Treasurer**

### **6. Committee Reports & Motions**

#### **Executive Committee**

**MOTION 2** To approve a contract renewal for the 2024 SSA # 48 Audit with Cary J Hall Associates for \$3,100 from line item 6.02

**MOTION 3** To approve 1<sup>st</sup> reimbursement for personnel expenses for \$57,498 to OTMRA as Sole Service Provider

#### **Residential Committee** - Chair, Mark Proesel

2025 Contract Discussion

#### **Public Way Committee** - Chair, Alex Christianson

**MOTION 4** To approve 2025 Landscaping contract with provider Christy Webber for \$82,500

**MOTION 5** To approve \$100 monthly charge for holiday decor storage with company Illuminight from line item 1.06 (holiday decorations)

**MOTION 6** To approve funding for one sculpture through the Chicago Sculpture Exhibit for \$4,000 from line item 2.06 (public art)

**MOTION 7** To approve a quarterly cost of \$300 for the arch illumination color change from line item 2.05 (streetscaping)

#### **Economic Development Committee** - Chair Caroline Shoenberger

No motions

#### **Marketing & Communications Committee** - Chair Don Klugman

**MOTION 8** To approve funding of \$1,395 for an SSA page in the 2025 Old Town Neighborhood Guide from line item 4.01 (marketing)

**MOTION 9** To approve \$1362 from line item 4.01 (marketing) for printing and distributing the 2025 Old Town Neighborhood guides as a cost share with OTMRA

**MOTION 10** To approve \$500 from line item 4.01 (marketing) for sponsorship of the OTMRA 2025

ornament

7. New Business

8. Adjournment

**FYI Committee and Commission meeting dates for 2025:**

Commission: 1/28 – 4/10 – 7/10 – 10/16

Committee meetings: Scheduled as needed