



SSA 48 Old Town –Commission Meeting AGENDA Wednesday, October 16, 2024

5:30 pm

Hybrid Meeting: In person at 1635 N. LaSalle with Zoom option:

<https://us02web.zoom.us/j/83494818447>

AGENDA

1. Call to Order

On May 11, 2023, the last statewide disaster proclamation relating to the COVID-19 pandemic expired. The OMA now requires that a quorum of members of a public body must be physically present at the location of an open meeting, allowing for other members to be remote; also allowing for the public to attend meetings in person or virtually

2. Roll Call

Commissioners:

Jennifer Tremblay, Chair
Peter O'Brien, Vice-Chair
Mark Proesel, Treasurer
Judy Erwin, Secretary
Caroline Shoenberger
Alex Christenson
Don Klugman
Bob Block

Staff:

Marcy Huttas; Executive Director
Colleen Sweeney; Program Manager

Members of the Public:

3. Public Comment

Guidelines for Public Comments

1. The goal of public comment is to ensure that the voices of the community are heard on matters pertaining to the work of SSA #48. The SSA #48 Commission is not required to provide immediate response to questions or concerns presented
2. Public input will be available at the start of the committee meeting. The opportunity to speak will be available for all in attendance, however, speaking time may be limited depending on the number of attendees wishing to speak. The commission will aim to limit this portion of the meeting to no more than 15 minutes.
3. All those wishing to speak during the public input portion of the meeting **should make a request**

in advance by contacting OTMRA at otmra@oldtownchicago.org

4. The public input section of any SSA meeting will proceed according to Robert's Rule of Order, most importantly:
 - a. No attendee may speak twice until everyone else wishing to speak has spoken once
 - b. All remarks must be directed to the meeting chair
 - c. Remarks must be courteous in language and department avoiding all personal remarks and never alluding to others by name or to motives
 - d. One person may speak at a time. If not, the presiding officer may call them out of order

4. Review and Approval of Draft Commission meeting minutes from the September 19, 2024 SSA #48 Commission meeting

- **MOTION 1 TO APPROVE 9/19/24 SSA 48 Commission Meeting Minutes**

5. Financial Report – Mark Proesel, Treasurer

6. Committee Reports & Motions

Executive Committee

- **MOTION 2** to approve to second reimbursement for personnel expenses for \$55,078 to OTMRA
- **MOTION 3** to approve \$4,000 for costs associated with Small Business Saturday, Tree Lighting, Holiday Decoration Competition, and the OTMRA Gala

Residential Committee - Mark Proesel

No motions

Public Way Committee - Alex Christenson

- **MOTION 4** to approve the 2024-2025 snow removal contract
- **MOTION 5** to approve contract renewal with Clean Slate for 2025 day-time litter abatement (4x per week)
- **MOTION 6** to move \$15,000 from line item 2.05 (streetscaping) to 1.06 (holiday decorations)
- **MOTION 7** to approve the 2024 Holiday Decoration contract of \$26,000 with company Illuminight for Burton Place Plaza
- **MOTION 8** to approve the 2024 Holiday Decoration contract of \$24,390 with the company Old Town Gardens for decorations throughout the SSA

- **MOTION 9** to move \$2,450 from line item 2.05 (streetscaping) to line item 2.12 (power-washing)
- **MOTION 10** to approve \$3,100 from line item 2.12 (power-washing) for an additional touch-up within the SSA

Economic Development Committee - Caroline Schoenberger

- Directional Signage
- Crosswalk improvements

Marketing Committee - Don Klugman

- **MOTION 11** to approve \$5,000 from line item 4.01 (site marketing) for the funding of a concierge event and marketing materials associated with the event

7. New Business

8. Adjournment