



## SSA 48 Old Town –Commission Meeting AGENDA Wednesday, July 10, 2024

5:30 pm

*Hybrid Meeting: In person at 228 W. Hill with Zoom option:*

<https://us02web.zoom.us/j/81977805169?pwd=6J0LbKbbpPq9BnbU9tJP0VJfLTLyD8.1>

### AGENDA

#### 1. Call to Order

On May 11, 2023, the last statewide disaster proclamation relating to the COVID-19 pandemic expired. The OMA now requires that a quorum of members of a public body must be physically present at the location of an open meeting, allowing for other members to be remote; also allowing for the public to attend meetings in person or virtually

#### 2. Roll Call

##### Commissioners:

Jennifer Tremblay, Chair  
Peter O'Brien, Vice-Chair  
Mark Proesel, Treasurer  
Judy Erwin, Secretary  
Caroline Shoenberger  
Alex Christenson  
Don Klugman  
Bob Block

##### Staff:

Marcy Huttas; Executive Director  
Colleen Sweeney; Program Manager

##### Members of the Public:

#### 3. Public Comment

##### Guidelines for Public Comments

1. The goal of public comment is to ensure that the voices of the community are heard on matters pertaining to the work of SSA #48. The SSA #48 Commission is not required to provide immediate response to questions or concerns presented
2. Public input will be available at the start of the committee meeting. The opportunity to speak will be available for all in attendance, however, speaking time may be limited depending on the number of attendees wishing to speak. The commission will aim to limit this portion of the meeting to no more than 15 minutes.
3. All those wishing to speak during the public input portion of the meeting **should make a request in advance by contacting OTMRA at [otmra@oldtownchicago.org](mailto:otmra@oldtownchicago.org)**

4. The public input section of any SSA meeting will proceed according to Robert's Rule of Order, most importantly:
  - a. No attendee may speak twice until everyone else wishing to speak has spoken once
  - b. All remarks must be directed to the meeting chair
  - c. Remarks must be courteous in language and department avoiding all personal remarks and never alluding to others by name or to motives
  - d. One person may speak at a time. If not, the presiding officer may call them out of order

**4. Review and Approval of Draft Commission meeting minutes** from the April 17, 2024 SSA #48 Commission meeting

- **MOTION 1 TO APPROVE 4/17/24 SSA 48 Commission Meeting Minutes**

**5. Financial Report** – Mark Proesel, Treasurer

**6. Committee Reports & Motions**

**Executive Committee**

- **MOTION 2** to approve Old Town Merchants and Residents as the Sole Service Provider (SSP) for SSA #48 for 2025
- **MOTION 3** to approve 2025 SSA 48 Work Plan & Budget of \$908,631 with \$607,237 as the 2025 levy total
- **MOTION 4** to approve \$300 from line item 1.02 (special events) for Bastille Day celebrations in Burton Place Park

**Residential Committee** - Mark Proesel

No motions

**Public Way Committee** - Alex Christenson

- **MOTION 5** to move \$926 from line item 1.06 (holiday decorations) to line item 2.02 (landscaping) to cover the remaining necessary cost for planting
- **MOTION 6** to approve \$1034 from line item 2.02 (landscaping) for two empty beds located at 1222 and 1224 N. Wells that are not currently included in the contract
- **MOTION 7** to approve \$9,201 from line item 2.05 (streetscaping) for drivers and controllers for the Old Town arch illumination project

**Economic Development Committee** - Caroline Schoenberger

No motions - Lakota update

**Marketing Committee** - Don Klugman

- **MOTION 8** to move \$800 from line item 2.11 (snow removal) to line item 1.05 for additional cost needed for the new SSA street pole banners
- **MOTION 9** to approve \$1000 from line item 1.05 (decorative banners) for the new SSA street pole banners
- **MOTION 10** to approve up to \$1200 from line item 6.01 (annual report) for costs needed to print 2023 annual report

7. New Business

8. Adjournment