



— OLD TOWN —
SPECIAL SERVICE
— AREA 48 —

SSA 48 Old Town –Commission Meeting Agenda & Meeting Minutes

Wednesday, Jan 18, 2023

5:30 pm

via Zoom

Registration was required in advance for this meeting at

<https://us02web.zoom.us/meeting/register/tZIsf-GgqjotGdBiJP8KlBnuMbXoJ09zkaWS>

MEETING MINUTES

Call to Order 5:30 per Chairman Peter O'Brien

Pursuant to the applicable law and determination that attendance by remote means is necessary because an in-person meeting is not practical or prudent due to the declared public health disaster caused by COVID-19, this meeting is conducted by videoconference

1. Roll Call

Commissioners In Attendance: Chair Peter O'Brien, Treasurer Mark Proesel, Secretary Jennifer Tremblay, Commissioners Paul Purewal, Caroline Schoenburger, Alex Christianson

Absent: Judy Erwin, Don Klugman

Staff: Marcy Huttas, Executive Director, OTMRA

Guest Speakers: Brady Gott, Managing Director Clean Slate

Members of the public: Bob Friedman, Alex Mendosa, Amy Keller, Amy Lemar, Bonnie Kang, Pam Farley (OTMRA Board President), Russ McKnight, Mike McCann

2. Presentation by Brady Gott of Clean Slate, SSA #48 Litter Abatement RFP respondent & 2022 provider to SSA #48

Brady Gott presented Clean Slate. Cara was founded in 1991 with the mission to build an inclusive economy by developing employment pathways to advance transformative individual and community success. Clean Slate was launched in 2005 to provide jobs in exterior maintenance to individuals with high barriers to employment to develop their workforce skills & help develop a path to opportunities and a path to rejoining the workforce.

3. Public Comment

No requests for public comment were made in advance. Chairman Peter O'Brien called for any public comment not requested in advance. There were no public comments .

Guidelines for Public Comments

- A. The goal of public comment is to ensure that the voices of the community are heard on matters pertaining to the work of SSA #48. The SSA #48 Commission is not required to provide immediate response to questions or concerns presented
- B. Public input will be available at the start of the committee meeting. The opportunity to speak will be available for all in attendance, however, speaking time may be limited depending on the number of attendees wishing to speak. The commission will aim to limit this portion of the meeting to no more than 15 minutes.
- C. All those wishing to speak during the public input portion of the meeting **should make a request in advance by contacting OTMRA at otmra@oldtownchicago.org**
- D. The public input section of any SSA meeting will proceed according to Robert's Rule of Order, most importantly:
 - a. No attendee may speak twice until everyone else wishing to speak has spoken once
 - b. All remarks must be directed to the meeting chair
 - c. Remarks must be courteous in language and department avoiding all personal remarks and never alluding to others by name or to motives
 - d. One person may speak at a time. If not, the presiding officer may call them out of order

4. MOTION 1: APPROVAL of MINUTES from 10/19/2022 SSA 48 Commission Meeting

Alex Christianson made a **MOTION to approve the Commission meeting minutes** from the 10/19/22 commission meeting. Caroline Schoenburger seconded the motion. All voted in favor. The motion unanimously passed.

5. Financial Report by Mark Proesel, Treasurer

2022 levy = \$556,853 (2021 taxes)

2022 BUDGET = \$589,456

OTMRA/SSA #48 is still receiving final bills for 2022 expenses.

As of 1/12/22, the SSA had spent \$466,167.60 (79% of budget) for 2022, and the final number will be higher.

2023 levy = \$553,558 (2022 taxes)

2023 BUDGET = \$589,466

SSA bank balance = \$437,183.14 (as of 1/17/2023)

tax payment receipts = \$303,907.33 since Dec 19, 2022

6. Committee Reports and Motions

A. Executive Committee – Peter O’Brien, Chairman

1. MOTION 2 for private security provider per RFP responses

The residential committee held a public meeting on Wed Jan. 11th. The 4 private security firms that responded to the SSA #48 RFP for 2023 private security services each gave short presentations: AGB Security (2022 provider), EG Security, HLSA Security, and Stark Security. The SSA #48 budget for 2023 is \$125K. One of the 4 proposal bids was higher than budget for the hours and coverage requested. The residential committee deferred making a recommendation for a 2023 provider so that a discussion could be held with OTMRA about budget and if there was the opportunity for OTMRA to add additional funding. For administration & financial reasons, OTMRA was not able to participate.

Given that discussion, Chair Peter O’Brien of the SSA executive committee made a **MOTION to select EG security services as the 2023 private security provider per their RFP response conditioned on:**

- **Cost not to exceed \$125K for 2023 season**
- **Mutually agreed contract to include**
 - **Ability for sole service provider to terminate services if there is dissatisfaction with services provided & with the agreement of the SSA commission**
 - **Ability for the SSA commission to renew a contract for an additional year with cost not to exceed a 3% increase in contract price.**

Mark Proesel (Chair of the Residential Committee) seconded the motion.

All voted in favor of selecting EG security as the private security provider for #SSA 48 Old Town for 2023. The motion was unanimously approved.

Peter O’Brien explained that the contract will now be negotiated by the sole service provider OTMRA under the approved conditions. The intent is for the service provider to have flexibility to manage a mix of armed & unarmed within the budget and at an appropriate level of security and with the opportunity to extend the contract for 2024. The commission would like EG security to give a presentation at the next scheduled commission meeting so that the public and the full commission have the benefit.

2. 2023 SSA 202 Audit RFP Update

There are no RFP responses for the SSA #48 audit at this point, as there usually would be at this time of the year. Other service providers are also having challenges finding an audit provider. OTMRA has reached out to 7 potential auditors and will continue to look for providers until SSA #48 has RFP responses and options. Once there are responses to the RFP, a special commission meeting will be scheduled to vote on a provider and the public will be informed of the meeting.

B. Public Way Committee – Alex Christenson, Committee Chair

1. MOTION 3: for litter abatement provider per RFP responses

Managing Director Brady Gott gave an overview of Clean Slate earlier during this meeting. Clean Slate was the only respondent to the RFP and has been the litter abatement provider for the past several years. They provided service in 2022 to SSA #48 Wed, Sat, and Sundays between 7am and 11pm. A 2023 contract would cover March 11-Dec 31 2023 for a contract of \$42K. Budget for 2023 is \$45,000. The proposal includes an option to renew in 2024 for \$43,470.

Alex made a MOTION to approve the litter abatement contract with Clean Slate for 2023 services for \$42,000. Caroline Shoenburger seconded the motion. All voted in favor. The motion was unanimously approved.

2. MOTIONS 4 & 5 to move funding & approve a sculpture through the Chicago Sculpture Exhibition (CSE).

Jennifer Tremblay & Pam Farley attended a session with CSE to narrow down the selection of sculptures that will be available through the City through this program for 2023. SSA #48 looks to fund a sculpture for placement in Burton Park in May 2023 in place of the current sculpture. SSA #48 / OTMRA will then have the opportunity to rank finalist sculptures for potential assignment to SSA #48 Old Town.

Sponsorship is for \$4,000 for each sculpture. \$3,500 is currently budgeted 2.03 Public Art

MOTION 4: Alex made the motion to move \$500 from public way line item 2.13 Vandalism repair rebate to public way line item 2.06. Jennifer seconded the motion. All voted in favor. The motion unanimously passed.

MOTION 5: Alex made a motion to approve sponsorship for one Sculpture through the Chicago sculpture exhibit in 2023 for \$4,000. Mark Proesel seconded the motion. All voted in favor. The motion unanimously passed.

C. Residential Committee – Mark Proesel, Committee Chair

Update: Mark Proesel gave insight into the residential committee RFP and interview process for a 2023 Private Security Provider for SSA # 48. He noted that there were guests from the public present and that the committee had the 4 companies that responded to the RFP give presentations and respond to questions from the committee. The committee and the commission considered the input given by the public and the presentations and responses given by the firms and used it to inform the process.

7. New Business - no new business

8. Adjournment Alex Christianson made a motion to adjourn the meeting. Mark Proesel seconded the motion. All voted in favor. The motion unanimously passed and the meeting concluded at 6:30 PM.

Next scheduled Commission meeting is April 19 at 5:30 PM.

All meetings will be posted at the website at <https://oldtownchicago.org/ssa-48/>

If a special commission meeting is scheduled, it will be posted as required.