



— OLD TOWN —  
SPECIAL SERVICE  
— AREA 48 —

## SSA 48 Old Town –Commission Meeting AGENDA Wednesday, April 19, 2023

**5:30 pm**

*via Zoom*

<https://us02web.zoom.us/j/87334914256?pwd=aWNpOWFwUzZzeWhQcVRVVzZtVVpSZz09>

Meeting ID: 873 3491 4256

Passcode: 008303

One tap mobile

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### AGENDA

#### 1. Call to Order

Pursuant to the applicable law and determination that attendance by remote means is necessary because an in-person meeting is not practical or prudent due to the declared public health disaster caused by COVID-19, this meeting is conducted by videoconference

#### 2. Roll Call

#### 3. Introduction of Guests

1. EG Security - Introduction by Mark Proesel, Residential Committee
2. Auditor Cary J Hall – Introduction by Chair Peter O'Brien, Executive Committee

#### 3. Public Comment

##### Guidelines for Public Comments

1. The goal of public comment is to ensure that the voices of the community are heard on matters pertaining to the work of SSA #48. The SSA #48 Commission is not required to provide immediate response to questions or concerns presented
2. Public input will be available at the start of the committee meeting. The opportunity to speak will be available for all in attendance, however, speaking time may be limited depending on the number of attendees wishing to speak. The commission will aim to limit this portion of the meeting to no more than 15 minutes.
3. All those wishing to speak during the public input portion of the meeting **should make a request in advance by contacting OTMRA at [otmra@oldtownchicago.org](mailto:otmra@oldtownchicago.org)**
4. The public input section of any SSA meeting will proceed according to Robert's Rule of Order, most importantly:
  - a. No attendee may speak twice until everyone else wishing to speak has spoken once
  - b. All remarks must be directed to the meeting chair
  - c. Remarks must be courteous in language and department avoiding all personal remarks and never alluding to others by name or to motives
  - d. One person may speak at a time. If not, the presiding officer may call them out of order

4. **Guest Presentations:**
  - a. Guest Presentation by EG Security (Previously introduced by Mark Proesel, Residential Committee)
  
  - b. Guest Presentation by SSA #48 Auditor Cary J Hall – (Previously introduced by Chair Peter O’Brien, Executive Committee)
  
5. **Review and Approval of draft Commission meeting MINUTES** from the SSA #48 Q1 Commission meeting on Jan 18, 2023, and Special Commission meeting on March 14, 2023
  - a. **MOTION TO APPROVE 1/18/23 SSA 48 Q1 Commission Meeting Minutes**
  - b. **MOTION TO APPROVE 3/14/23 SSA Special Commission Meeting Minutes**
  
6. **Financial Report** –Mark Proesel, Treasurer
  
7. **Committee Reports**
  - a. Public Way Committee - Alex Christenson, Committee Chair
    - i. Power Washing RFP  
**MOTION for power washing to engage Clean Slate for a contract for \$6,000 with an option for additional seasonal power washing for \$3,100 and an option to renew in 2024 per RFP responses**
  
    - ii. Chicago Sculpture Exhibit Installation - Sculpture assignment update FYI
  
  - b. Executive Committee – Peter O’Brien, Chairman
    - i. Reimbursement to OTMRA for personnel expenses for the first half of 2022  
**MOTION to approve reimbursement to OTMRA for personnel expenses for the first half of 2022 for \$32,800 (50% of \$65,600 budgeted)**

ii. 2023 SSA #48 Audit  
**MOTION to approve the 2022 SSA #48 Audit as prepared by & presented by auditor Cary J Hall**

iii. Planning for 2024 SSA 48 Budget and any 2023 budget amendments

- City of Chicago deadline: June 2 due date for draft budget; July 15 due date for final budget & any 2022 amendments
- Committee meetings over the next month to discuss budget including usual services & any proposed capital projects
- Scheduling of Special Commission meeting to discuss & review budget

iv. Proposal of Executive Committee Officers

**MOTION to approve Executive Committee officers:** Jennifer Tremblay - Chair; Peter O'Brien - Vice Chair; Mark Proesel - Treasurer; Judy Erwin - Secretary.

8. New Business

9. Adjournment