



Request for Proposal **2023 Landscaping Services**

Old Town is a vibrant and historic neighborhood. SSA 48 landscaping should activate the district with vibrant and healthy plantings in the public way from Spring - Fall.

Period of Coverage: April 15, 2023 – November 30, 2023

Scope of Work:

- Landscaping services for planters along the East and West sides of Wells Street from Division Street to North Avenue.
 - Total planting and maintenance to include 77 beds : 41 standard planting beds, 10 arbor / gate beds, 10 large beds in front of 1225 N Wells, and 6 raised beds in Burton Place.
- Seasonal plantings and maintenance for:
 - Spring (clean up from winter on or around April 1st)
 - Summer (installation on or around May 20th)
 - Fall (installation on or around October 1st)
 - Springtime bulbs planted by November 30, 2023.

Bid to Include:

1. Work plan for each season of planting.
2. Watering services multiple times a week and as needed during the watering season to promote growth and maintain healthy plants.
3. Weekly bed maintenance and debris removal.
4. Inclusion of replacement/clean-up for a predictable amount of vandalism.
5. Details on equipment used for maintenance of landscaping throughout the year.
6. Suggested plantings for each season that include plants that will thrive in our environment.
7. Cost for the year.
8. Method of communication with client & Name of direct contact
9. Three References
10. One-Year Renewal Price Option

Bids Due: Monday Feb 13, 2023 5:00 PM

Please Submit Bid to:

Marcy Huttas
Executive Director
Old Town Merchants and Residents Association
1543 N Wells Street, Lower Level
Chicago, IL 60610
mhuttas@oldtownchicago.org