



## **Request for Proposal**

### **2023 Sidewalk Litter Abatement Services**

**Period of Coverage:** March 11, 2023 – December 31, 2023

#### **Scope of Work:**

Litter will be removed on the sidewalks within the Old Town SSA District. The boundaries of the scope of work are:

- The north side of North Avenue from North Park Avenue to Clark Street and the south side of North Avenue from Orleans Street to Clark Street.
- From the north property line of Piper's Alley and Walgreens on Wells Street south to the north end of Hill Street on bold sides of Wells Street
- The north side of Division Street from the driveway of 1212 N Wells to LaSalle Street and the south side of Division Street from the western edge of the Old Town Park development to LaSalle Street and north up the west side of Wells Street to the edge of the property line of 1212 N LaSalle Street.
- Burton Place Park from Wells Street west to the alleyway on the east end of the park.

Litter will be removed around all corners to the alleys.

See attached map for full-service area.

#### **Services Requested:**

1. Remove all loose debris (litter, leaves, sand, dirt, cigarette butts, etc.) on the sidewalks within Old Town SSA #48.
2. Top off all public garbage cans in Old Town SSA #48.
3. Litter abatement services will occur Wednesday, Saturday, and Sunday between 7am and 11am.

Old Town Merchants and Residents Association  
1543 N Wells Street, Lower Level, Chicago, IL 60610  
P: (312) 951-6106 E:otmra@oldtownchicago.org  
www.oldtownchicago.org

4. Litter abatement services may be added or removed by Old Town SSA #48 (with advance notice) as needed for special circumstances such as street festivals, citywide events, etc.
5. Remove all refuse from raised planting beds located in Old Town SSA #48.
6. Cleaning crew must wear branded Old Town SSA #48 vests (provided by Old Town SSA #48) during service.
7. Cleaning crew may use machinery and manual tools, depending on nature of the work.
8. Detail litter abatement staffing schedule, and role of on-site/field supervision.

**Bids to Include:**

1. Cost of seasonal contract for litter abatement
  - a. Cost for an additional day of service out of scope
  - b. Proposed payment schedule
2. Methods of litter abatement
  - a. Number of workers on job for the area? (Minimum & Maximum)
  - b. Types and dimensions of litter abatement equipment
  - c. Detail how litter will be removed and hauled off site
  - d. Equipment used for graffiti removal and costs associated with it
3. Response time for services
4. Method of communication with client for each plowing
  - a. Name of direct contact for the OTMRA
5. Three References
6. One-Year Renewal Price Option

**Bids Due:** Thursday December 8, 2022, by 5PM

**Please Submit Bid to:**

Jennifer Tremblay  
SSA-48 Old Town  
Commissioner  
Old Town Merchants and Residents Association  
1543 N Wells Street, Lower Level  
Chicago, IL 60610  
312.951.6106  
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[jennifer@oldtownchicago.org](mailto:jennifer@oldtownchicago.org)

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