

**SSA #48 Old Town – Commission Meeting
Wintrust Bank Old Town (100 W North Ave)
Wednesday, January 15, 2020 | 5:30pm**

Minutes

Commissioners and Staff present: Ian M Tobin - Executive Director, Sam Waldorf, Associate Director, Peter O'Brien, Mark Proesel, Don Klugman, Caroline Schoenberger, and Alex Christenson
Guests Present: Bob Friedman, Amy Lemar, Lisa Kidd *Clean Slate*, and Steve Golyzniak *Tovar*.

Commissioners Absent: Judy Erwin and Dino Lubbat

Call to Order and Approval of Minutes

The meeting was called to order at 5:36pm by Peter O'Brien.

Roll Call

Quorum

Introduction of Guests

Bob Friedman, Amy Lemar, Lisa Kidd, and Steve Golyzniak

Review of DRAFT MINUTES from SSA 48 Commission Meeting on 10/29/2019

**MOTION TO APPROVE 10/29/19 SSA 48 Commission Meeting Minutes Mr. Proesel. Seconded by Mr. Klugman.
The motion carries.**

Financial Report

Mr. Proesel reported on SSA #48 Old Town's Financials as of December 31, 2019.

Revenue as of December 31, 2019: \$513,817.90

Expenses in 2019 includes the following:

Advertising and Promotion: \$4,700
Operations & Administrative Support: \$54,993
Public Way Maintenance: \$212,746
Parking/Transit/Accessibility: \$8,658
Safety Programs: \$86,436
Total Expenses: \$419,740

Net Position to date is: \$86,126.50

Committee Reports

Executive Committee – Mr. Peter O'Brien, Chairman

1. Discussion of 2019-2020 Sidewalk Snow Removal Services – Mr. O'Brien discussed the snow removal service in progress for the season. Steve Golyzniak of Tovar presented the Commission with an update. He noted that, at present, the city of Chicago has reported between 10" to 12" of snow.
2. Discussion on Socially Conscious Workforce Development in Old Town – Mr. O'Brien asked Ian M Tobin to give the Commission an update on efforts in the neighborhood to employ workers who are reentering the workforce. He noted that Clean Slate is one organization that does so. He also noted that Randall Blakely of Near North Unity Project (NNUP) has also been assisting in such efforts. His latest accomplishment includes working with Alderman Walter Burnett to target nearby residents to work at the Aldi moving into Old Town Park.

3. Discussion on 2019 Audit Services Contract—Mr. O’Brien stated that it was the Executive Committee’s recommendation to renew the contract with Eilts & Associates.
 - a. **MOTION TO RENEW Contract with Eilts & Associates by Ms. Caroline Schoenberger. Seconded by Mr. Proesel. The motion carries.**

Public Way Committee – Mr. Dino Lubbat, Committee Chair -- Alex Christenson gave the Report

1. Discussion on Contract for Litter Abatement – Alex Christenson presented the existing contract for Clean Slate and stated that the Public Way Committee has recommended to renew Clean Slate’s contract for 2020 service. Lisa Kidd from Clean Slate presented the service of the last year. Mr. Tobin commended Clean Slate for their hard work in 2019.
 - a. **MOTION TO RENEW Clean Slate’s contract for 2020 was motioned by Mr. Christenson. Seconded by Ms. Schoenberger. The motion carries.**

Residential Committee – Mr. Mark Proesel, Committee Chair

1. Discussion on Contract for Security Services – Mr. Proesel talked about the Committee’s recommendation to renew AGB Investigative Service’s contract for 2020 with the modification to add an additional daytime shift to the scope.
 - a. **MOTION TO RENEW the modified contract with AGB Investigative Services for 2020 was motioned by Mr. Proesel. Seconded by Ms. Klugman. The motion carries.**

Communications Committee – Mr. Don Klugman, Committee Chair

1. Discussion of Old Town’s 2019 Annual Report—Mr. Klugman discussed the 2019 annual report. He suggested that Staff of the Sole Service Provider consider a 10-15 minute video and that DVDs be produced and distributed to all businesses in Old Town to display at their check out counters. Furthermore, he suggested that one DVD be provided to each family in Old Town.
2. Discussion on Old Town Theater Week Promotion Sponsorship--Mr. Klugman presented a sponsorship opportunity for the SSA to sponsor the production of promotional materials for the Third Annual Old Town Theater Week.
 - a. **MOTION TO APPROVE to approve \$600 sponsorship of Old Town Theater Week Promotion was motioned by Mr. Klugman. Seconded by Ms. Proesel. The motion carries.**

New Business

Mr. Tobin gave a brief update on the effectiveness of the Old Town Bingo Card promotion that was run by the Old Town Merchants and Residents Association in the fall of 2019.

The Commission thanked the Sole Service Provider’s Associate Director, Sam Waldorf, for improving the OTMRA’s marketing and communications over the past year.

Adjournment

Mr. Christenson made a motion to adjourn and was seconded by Mr. Proesel. The motion carries and the meeting was adjourned at 6:32pm.