

**SSA 48 Old Town – Regular Commission Meeting
Wintrust Bank Old Town (100 W North Ave)
Wednesday, July 10, 2019
5:30 p.m.**

Minutes

Commissioners and Staff present: Ian Tobin, Sam Waldorf, Carlin Hastings, Dino Lubbat, Peter O'Brien, Mark Proesel, Don Klugman, Alex Christenson, and Judy Erwin

Commissioners Absent: Caroline Schoenberger

Call to Order and Approval of Minutes

The meeting was called to order at 5:32pm by Peter O'Brien.

Roll Call

Quorum

Introduction of Guests

Bob Friedman, Amy Lemar, Jennifer Tremblay, Kevin Salmon, and Paul Struebing

Review of DRAFT MINUTES from SSA 48 Commission Meeting on 04/09/2019

- a. **MOTION TO APPROVE 04/10/19 SSA 48 Commission Meeting Minutes. Mr. Dino Lubbat. Seconded by Mr. Don Klugman. The motion carries.**

Financial Report

Mr. Proesel reported on SSA #48 Old Town's Financials as of 05/31/2019.

Committee Reports

Executive Committee – Mr. Peter O'Brien, Chairman

1. Discussion of the Modified 2019 Workplan and Budget
 - a. Mr. O'Brien explained that the Executive Committee has recommended to the full Commission this modified 2019 budget. The purpose of which is to cover the overage for snow removal for the end of the 2018-2019 service and then to have additional money aside for the beginning of the 2019-2020 service.
 - b. **MOTION TO APPROVE the Modified 2019 Workplan and Budget. Ms. Judy Erwin. Seconded by Mr. Klugman. The motion carries.**
2. Discussion on the 2020 Workplan and Budget
 - a. Mr. Tobin walked through the upcoming 2020 budget to the commission. He noted that due to increases in the equalized assessed valuation (EAV) put out by the Cook County Assessor, this budget could potentially decrease the SSA's levy. Mr. Klugman asked how the OTMRA gets reimbursed through this process and how much. Mr. O'Brien asked for Mr. Ian M Tobin to inform the commission of the management fee paid to the Sole Service Provider. Mr. Tobin explained that the way the program is set up, there is not a fee that is paid, but rather that the OTMRA conducts business on behalf of the SSA and the SSA reimburses them for this service. Mr. Tobin detailed how the reimbursables have increased over the years, especially after the expansion of the SSA, to cover additional work being done for the SSA. Mr. Klugman was satisfied with this answer.
 - a. **MOTION TO APPROVE the SSA 48 2020 Workplan and Budget. Mr. Proesel. Seconded by Mr. Klugman. The motion carries.**
 - b.
3. Discussion on the 2020 Sole Service Provider
 - a. Mr. Tobin spoke to the history of the OTMRA as the sole service provider for the SSA #48.

MOTION TO APPROVE the Old Town Merchants and Residents Association as the Sole Service Provider for 2020. Mr. Klugman moves. Seconded by Mr. Erwin moves. The motion carries.

4. Discussion on rescheduling the October 9, 2019 Commission Meeting
 - a. Mr. Tobin explained that the Commission Meeting has been scheduled on the day of Yom Kippur. As is custom by the OTMRA and the SSA, meetings are scheduled to avoid all religious holidays. Mr. O'Brien suggested the meeting be moved to October 23, 2019.
 - b. **MOTION TO APPROVE rescheduling the October 9, 2019 Commission meeting to October 23, 2019. Mr. Lubbat. Seconded by Ms. Erwin. The motion carries.**

Public Way Committee – Mr. Dino Lubbat, Committee Chair

1. Discussion on Snow Removal Services for 2019
 - a. Mr. Lubbat explained that due to the heavy snow fall this season, TSI went out of scope. Now that the SSA has modified their 2019 Workplan and Budget, the Commission may now approve the overages generated by TSI.
 - b. **MOTION TO APPROVE payment up to \$33,883.38 to TSI for out-of-scope work (2.11). Made by Mr. Proesel. Seconded by Mr. Klugman. The motion carries.**
2. Discussion on pressure washing services for the 2019 Wells Street Art Festival
 - a. **MOTION TO APPROVE a reimbursement of \$6,575 to the OTMRA for pressure washing services rendered following the 2019 Wells Street Art Festival (2.12). Mr. Proesel. Seconded by Mr. Alex Christenson. The motion carries.**
3. Discussion on Landscaping Contract for 2019
 - a. Mr. Lubbat explained that now that the SSA has expanded down to Hill Street, it is seeking to take up maintenance of hardscaped tree beds located between Scott Street and Division. The hope is that these planters in the public way can be maintained by the SSA and have continuity in landscaping design. Mr. O'Brien said that this approval would be conditional on an agreement being worked out by the Sole Service Provider and their attorney to ensure that the SSA and the Sole Service Provider are protected.
 - b. **MOTION TO APPROVE expansion of landscaping services not to exceed \$10,000 to include servicing hardscaped flower beds on the east end of Wells Street between Scott Street and Division Street subject to an agreement written by the OTMRA's Attorney. Motioned by Mr. Klugman. Seconded by Mr. Christenson. Motion Carries.**
 - c. **MOTION TO APPROVE a reimbursement of \$16,750.00 to the OTMRA for landscaping within the SSA (2.02). Ms. Erwin moves. Seconded by Mr. Proesel. The motion carries.**
4. Discussion on 2019 Chicago Sculpture Exhibit
 - a. **MOTION TO APPROVE payment of \$3,500 for the Chicago Sculpture Exhibit (2.06). Mr. Klugman moves. Seconded by Mr. Christenson. The motion carries.**

Residential Committee – Mr. Mark Proesel, Committee Chair

1. Discussion of Security service for 2019; Presentation by Kevin Salmon, AGB Investigative Services
 - a. Mr. Kevin Salmon presented an update on how the new shifts were going. He recommended that some of the team be redeployed from Thursday evening to an additional daytime shift for increased visibility.
 - b. **MOTION TO REDEPLOY two (2) officers from the Thursday night shift for an additional staggered daytime shift at no additional cost. Motion by Mr. Proesel. Seconded by Mr. Erwin. Motion carries.**
2. Discussion on a Security Camera Rebate Program
 - a. Mr. Tobin presented the details of a security camera rebate program that the SSA could offer property owners in Old Town. He explained how this stacks up against what other SSAs are working on. Mr. Tobin explained that the OTMRA Neighborhood Services Intern, Carlin Hastings, was very effective in conducting the background research to create this program. Mr. Proesel suggested that the rebate be 75% of the cost not to exceed \$750.
 - b. **MOTION TO DIRECT the OTMRA to pilot a Security Camera Rebate Program not to exceed \$10,000 for 2019. Motion by Ms. Erwin. Seconded by Mr. Klugman. Motion carries.**

Communications Committee – Mr. Don Klugman, Committee Chair

1. Discussion of WSAF Barricade Banner renewal
 - a. **MOTION TO APPROVE payment of \$750.00 to OTMRA for a renewal of nine (9) barricade banners as sponsorship for the Wells Street Art Festival (1.08). Mr. Proesel. Seconded by Mr. Klugman. The motion carries.**
2. Discussion of OTMRA Street Pole Banner Renewal
 - a. **MOTION TO APPROVE the purchase of six (6) street pole banners from the OTMRA totaling \$300 (1.08). Mr. Proesel. Seconded by Mr. Klugman. The motion carries.**
3. Discussion of Sponsorship and marketing for the Old Town Restaurant Walk
 - a. **MOTION TO APPROVE marketing for the Old Town Restaurant Walk totaling \$1,000.00 (1.08).**

New Business

Mr. Tobin invited everyone to attend the Old Town Restaurant Walk on July 17, 2019.

Mr. Salmon noted that AGB is moving to a larger facility on the south side as their company grows.

Mr. O'Brien thanked Mr. Sam Waldorf and Mr. Tobin on their hard work putting on events to elevate Old Town's visibility and status in Chicago.

Adjournment

Mr. Lubbat made a motion to adjourn and was seconded by Mr. Klugman. The motion carries and the meeting was adjourned at 6:35pm.