

**SSA #48 Commission Meeting
Minutes
Kamehachi, 1531 N. Wells street
Second Floor
Monday, January 10, 2017 5:30pm**

COMMISSIONERS PRESENT: Peter O'Brien, Dean Lubbat, Mark Proesel, Caroline Shoenberger, Don Klugman

COMMISSIONERS ABSENT: David Stone and Judy Erwin

STAF PRESENT: Jennifer Tremblay (OTMRA)

ATTENDING PUBLIC: Giulia Sindler (OTMRA), Jeremy Bandt (Place Consulting, Inc.)

CALL TO ORDER

Chairman Peter O'Brien called the meeting to order at 5:44pm. Mr. O'Brien initiated a roll call and **asked that the minutes show a Quorum was achieved** at the start of the meeting.

Mr. O'Brien thanked Kamehachi for hosting

Mr. O'Brien introduced Jeremy Bandt from Place Consulting, Inc. and with the departure of Kevin moving out the area for another job, Peter had meet with the Executive Committee and Hiring Committee of OTMRA and that they have hired Place Consulting to assist with the office and search for a new Executive Director and Associate Director

Mr. O'Brien introduced the guests.

Mr. O'Brien asked that the Commission review the DRAFT minutes from 10/24/2016 SSA 48 Regular Commission meeting.

Mr. Mark MOTIONED TO APPROVE the revised minutes of the 10/24/2016 SSA 48 Regular Commission meeting. Mr. Don Klugman SECONDED. ALL IN FAVOR. The motion PASSED.

REVENUE REPORT – Mr. Mark Proesel, Treasurer

Mr. Mark Proesel shared SSA 48's to-date financials.

EXECUTIVE COMMITTEE – Mr. Peter O'Brien, Chairman

Discussion of 2016 Audit for SSA Old Town – Mr. Peter O'Brien shared Helen Ajdar's audit in the amount of \$2,000.00 has a renewal option for 2017 Audit at the same price. **Ms. Caroline Schoenberger MOTIONED TO APPROVE the 2017 Renewal Option for 2016 Audit. Mr. Dino Lubbat Seconded. ALL IN FAVOR. The motion PASSED.**

Discussion of 2017 48 Security Service Contract – Mr. Peter O'Brien and Mr. Dino Lubbat discussed the renewal option for 2017 with AGB starting with St. Patrick's Day Activities, March 10th, 11th, 17th, and 18th and continue security coverage the weekend of March 31, 2017 for the remaining term.

Mr. Don Klugman MOTIONED TO APPROVE the Renewal Option for 2017 with AGB Investigative Services Inc. for a 43 week Price Estimate of \$33,715.44, Mr. Mark Proesel SECONDED. ALL IN FAVOR. The motion PASSED.

RESIDENTIAL COMMITTEE – Mr. Marks Proesel, Committee Chair

Mr. Mark Proesel reported that using funds to secure a third Security Guard from July to December to assist with traffic and use of additional dates for special occasions on the Street, for the Cubs games was successful with the assistance of additional Chicago Police Officers and that there was no major incidents that happened.

PUBLIC WAY COMMITTEE – Mr. Dean Lubbat, Committee Chair

Discussion of Liter Abatement Program—Mr. Dean Lubbat detailed his committee's process on reviewing the Renewal Option for Cleanstreet for 2017 with the same rates noting that 2017 will have one extra day of service and the Public Way Committee will propose the renewal option to the Commissioners

Ms. Caroline Shoenberger MOTIONED TO APPROVE the Renewal Option for CleanStreet for services in the year 2017 as proposed by the Public Way Committee for a total of \$11341.10. Mr. Don Klugman SECONDED. ALL IN FAVOR. The motion PASSED.

Discussion of Sign Board and Flower Bed Status – Mr. Dean Lubbat shared that the Public Way Committee is in discussion of the proposed Sign Board and looking for other options. Mr. Dean Lubbat shared that the Flower Bed at 1414 N Wells is completed and will be looking at the same company to obtain bids for some other work that needs to be completed in the Spring.

Mr. Mark Proesel noted that the owners at 1414 N Wells building were very appreciative of the work done on the planter.

COMMUNICATION COMMITTEE – Mr. Don Klugman, Committee Chair

Discussion of SSA 48 Marketing: -- Mr. Don Klugman noted two projects, brochure and the one-piece flyer are completed and will be bid out for printing and then be mailed. Requested that OTMRA confirm with him for the final document to be printed. Mr. Peter O'Brien mentioned that the OTMRA's Members Reception will be April 6, 2017 and that these marketing materials should be distributed at this event.

OLD BUSINESS

None to report

NEW BUSINESS

Mr. Peter O'Brien asked Mr. Jeremy Bandt to offer some background on Place Consulting, Inc.

Ms. Giulia Sindler confirmed the Member's Reception would be at Germania Place and invitations would soon be mailed.

Mr. Dino Lubbat MOTIONED TO ADJOURN the Monday, January 10, 2017 SSA 48 Commission Meeting. Mr. Mark Proesel SECONDED. ALL IN FAVOR. The motion PASSED.

The meeting was adjourned at 6:13pm on Monday, January 10, 2017.