SSA #48 Commission Meeting Minutes
Kamehachi, 1531 N. Wells Street
Second Floor

Monday, October 24, 2016 | 5:30 pm

COMMISSIONERS PRESENT: Peter O'Brien, Dean Lubbat, Mark Proesel, Caroline Shoenberger, David Stone, Judy Erwin,
COMMISSIONERS ABSENT: Don Klugman
STAFF PRESENT: Kevin Barbeau (OTMRA)
ATTENDING PUBLIC: Sgt. Kevin Salmon (AGB Investigative), Office Vasquez (AGB Investigative), Giulia Sindler (OTMRA), Jennifer Tremblay (OTMRA), David Dattalo (OTMRA), Tim Egan (OTMRA), Wedge, Tadgh, Chance and Cormac Egan.

CALL TO ORDER

Chairman Peter O'Brien called the meeting to order at 5:40pm. Mr. O'Brien initiated a roll call and **asked that the minutes show a Quorum was achieved** at the start of the meeting.

Mr. O'Brien thanked Kamehachi for hosting and asked the attending public to introduce themselves.

Mr. O'Brien asked that the Commission review the DRAFT minutes from the 03/02/16 SSA 48 Regular Commission meeting. Mr. Dino Lubbat noted a revision on page two.

Mr. Dean Lubbat MOTIONED TO APPROVE the revised minutes of the 07/18/16 SSA 48 Regular Commission meeting. Mr. David Stone SECONDED. ALL IN FAVOR. The motion PASSED.

Mr. Peter O'Brien thanked former commissioner Tim Egan for his service and read Resolution No. SSA48-R005 into the official minutes.

Ms. Caroline Shoenberger MOTIONED TO APPROVE Resolution No. SSA48-R005, honoring former SSA 48 Commissioner Tim Egan for her service. Mr. Dino Lubbat SECONDED. ALL IN FAVOR. The motion PASSED.

REVENUE REPORT – Mr. Mark Proesel, Treasurer

Mr**.** Mark Proesel shared SSA 48's to-date financials.

EXECUTIVE COMMITTEE – Mr. Peter O'Brien, Chairman

Discussion of 2016 SSA 48 Administrative Payments – Mr. Peter O'Brien shared that second half payments to OTMRA as Sole Service Provider are due. The half year total is $12,816.50.

Mr. Mark Proesel MOTIONED TO APPROVE the second half SSP payment of $12,816.50 to OTMRA. Ms. Caroline Shoenberger SECONDED. ALL IN FAVOR. The motion PASSED.

Discussion of 2017 SSA 48 Commission Meeting Schedule – Mr. Peter O'Brien listed the 2017 Regular Commission Meeting schedule, as proposed by the Executive Committee. All dates are listed as the 10th day of the first month of the new quarter in 2017.

Mr. Dino Lubbat MOTIONED TO APPROVE the 2017 SSA 48 Regular Commission Meeting Schedule. Ms. Caroline Shoenberger SECONDED. ALL IN FAVOR. The motion PASSED.

RESIDENTIAL COMMITTEE – Mr. Mark Proesel, Committee Chair

Discussion of 2016 Security Services Contract Amendment – Mr. Mark Proesel reported on ongoing Security Services in 2016, noting that there may be need for additional services, corresponding with potential World Series –clinching games.

NOTE: Commissioner Judy Erwin arrived.

NOTE: Mr. David Stone MOTIONED TO APPROVE additional security service for potential World Series-clinching nights. Ms. Judy Erwin SECONDED. ALL IN FAVOR. The motion PASSED.

PUBLIC WAY COMMITTEE – Mr. Dean Lubbat, Committee Chair

Discussion of Snow Removal Services – Mr. Dean Lubbat detailed his committee's process of reviewing past year snow removal services, and recommended Patch Landscaping as the zero-tolerance snow removal contractor for the 2016-2017 winter season. Mr. Dino Lubbat explained that, in order to ensure timely, effective snow removal service, his committee can rent space for a storage unit at Franklin Fine Arts Center.

Ms. Caroline Shoenberger MOTIONED TO APPROVE Patch Landscaping as the zero-tolerance snow removal contractor, totaling $31,587. Ms. Judy Erwin SECONDED. ALL IN FAVOR. The motion PASSED.

Ms. Judy Erwin MOTIONED TO APPROVE payment of $1,800 to Franklin Fine Arts Center for rental of on-site space. Ms. Caroline Shoenberger SECONDED. ALL IN FAVOR. The motion PASSED.

Discussion of 2016 Budget Revision – Mr. Dean Lubbat shared that, in order to address additional "streetscape element" category needs, the committee recommends re-allocating $15,000 from the "snow removal" program category, and $5,000 from the "transportation" category.

Mr. Mark Proesel MOTIONED TO APPROVE reallocation of $15,000 from "snow removal" and $5,000 from "transportation" into the "streetscape elements" category. Ms. Judy Erwin SECONDED. ALL IN FAVOR. The motion PASSED.

Discussion of Sidewalk Litter Abatement – Mr. Dean Lubbat noted there is an opportunity to increase total days of sidewalk litter abatement service in 2016. The current contractor is Cleanstreet

Ms. Judy Erwin MOTIONED TO APPROVE increasing litter abatement services to seven days per week for the remainder of the calendar year. Mr. Mark Proesel SECONDED. ALL IN FAVOR. The motion PASSED.

COMMUNICATION COMMITTEE – Mr. Don Klugman, Committee Chair

Discussion of SSA 48 Marketing: – Mr. Kevin Barbeau reported on SSA/OTMRA Marketing initiatives.

NEW BUSINESS

Mr. Dino Lubbat MOTIONED TO ADJOURN the Monday, October 24th, 2016 SSA 48 Commission Meeting. Mr. David Stone SECONDED. ALL IN FAVOR. The motion PASSED.

The meeting was adjourned at 6:18pm on Monday, October 24th, 2016.