

**SSA #48 Commission Meeting
FINAL Minutes
O'Briens Restaurant
Second Floor, Oak Room
Monday, January 11, 2016
5:30 pm**

COMMISSIONERS PRESENT: Peter O'Brien, Dean Lubbat, Tim Egan, Mark Proesel, Caroline Shoenberger, David Stone, Judy Erwin

COMMISSIONERS ABSENT: Margie Smagacz, Don Klugman

STAFF PRESENT: Kevin Barbeau (OTMRA)

ATTENDING PUBLIC: Jennifer Tremblay (OTMRA President), Capt. Dwan Russell (AGB Investigative), Howard Weiner, 1460 Sandburg resident, 1455 Sandburg resident, Sal Barkett

CALL TO ORDER

Chairman Peter O'Brien called the meeting to order at 5:47pm. Mr. O'Brien initiated a roll call and **asked that the minutes show a Quorum was achieved** at the start of the meeting.

Mr. Peter O'Brien shared that Commissioner Tim Egan resigned his SSA seat, and that a vacant seat now exists on the SSA 48 Commission.

Mr. O'Brien asked the attending public to introduce themselves.

Chairman Peter O'Brien asked that the Commission review the DRAFT minutes from the 10/19/15 Regular Commission meeting.

Ms. Judy Erwin MOTIONED TO APPROVE the minutes of the 10/19/15 Regular Commission meeting. Ms. Caroline Shoenberger SECONDED. ALL IN FAVOR. The minutes for the 10/19/15 Regular Commission meeting were approved.

Mr. Peter O'Brien introduced developers for proposed hotel project at 1528 N. Wells Street. The developers then provided a brief rundown of the development specifications and answered questions from the commissioners and attending public. The developers share a community meeting is planned for January 25th.

REVENUE REPORT – Mr. Mark Proesel, Treasurer

Mr. Mark Proesel shared SSA 48's to-date financials.

EXECUTIVE COMMITTEE – Mr. Peter O'Brien, Chairman

Discussion of Contract Renewal Option for 2015 Audit Services: Mr. Peter O'Brien shared that SSA 48 has a built-in option to renew the 2014 tax year audit service contract with Helen Ajder CPA PC. The commission reviewed the contract and renewal information.

Ms. Caroline Shoenberger MOTIONED TO APPROVE renewal of the audit service contract with Helen Ajder CPA PC for \$2,000 total. Ms. Judy Erwin SECONDED. ALL IN FAVOR. The renewal of the audit service contract with Helen Ajder CPA PC was approved.

Discussion of 2016 Amended Regular Commission Date: Mr. Peter O'Brien explained that, due to timing conflicts with contract periods, it is necessary to change the date of a regular commission meeting.

Mr. Mark Proesel MOTIONED TO APPROVE changing the date of the next SSA 48 Regular Commission Meeting from April 11th, 2016, 5:30pm to March 2nd, 2016, 5:30pm. Mr. David Stone SECONDED. ALL IN FAVOR. The Regular Commission meeting date was changed to Wednesday, March 2nd, 5:30pm.

RESIDENTIAL COMMITTEE – Mr. Mark Proesel, Committee Chair

Discussion of Security Service – Mr. Mark Proesel detailed ongoing activities by the contracted Security contractor, AGB Investigative Services. Representatives from AGB Security Services fielded questions from the commissioners and attending public.

PUBLIC WAY COMMITTEE – Mr. Dean Lubbat, Committee Chair

Discussion of Snow Removal Services – Mr. Dean Lubbat noted that contractor Patch Landscaping has intended to attend the meeting, but had to cancel in order to address snowfall in the service area.

Discussion of Taxis and Uber: Mr. Dean Lubbat detailed cooperative efforts with Uber to address nuisance activity and congestion on streets in service area. Mr. Peter O'Brien suggested the committee consider options to switch parking zones to drop-off/pick-up zones during high-traffic periods. Ms. Caroline Shoenberger shared that she does not use Uber.

COMMUNICATION COMMITTEE – Mr. Don Klugman, Committee Chair

Discussion of SSA 48 Informational Materials: – Mr. Kevin Barbeau shared the ongoing programs and initiatives of the communication committee, and its work with OTMRA's Marketing Committee.

NEW BUSINESS

Ms. Jennifer Tremblay noted that as of January 1st a new Board of Directors and Trustees was activated for OTMRA.

Mr. Dean Lubbat thanked O'Brien's Restaurant for hosting the Monday, January 11, 2016 SSA 48 Regular Commission Meeting.

Mr. David Stone MOTIONED TO ADJOURN the Monday, January 11, 2016 SSA 48 Regular Commission Meeting. Mr. Dino Lubbat SECONDED. ALL IN FAVOR. The motion was APPROVED.

The meeting was adjourned at 6:49pm on Monday, January 11, 2016.