SSA #48 Commission Meeting
DRAFT Minutes
O'Briens Restaurant
Second Floor, Oak Room
Monday, October 19, 2015
5:30 pm

COMMISSIONERS PRESENT: Peter O'Brien, Dean Lubbat, Tim Egan, Mark Proesel, Caroline Shoenberger, David Stone, Judy Erwin, Don Klugman, Margie Smagacz
COMMISSIONERS ABSENT: None
STAFF PRESENT: Kevin Barbeau (OTMRA)
ATTENDING PUBLIC: Jennifer Tremblay (OTMRA President), Bob Friedman (Resident, 1414 N. Wells), Steve Harrison (Resident, 1414 N. Wells), Mel Freedman (Resident, 1414 N. Wells), Mary Quincannon, James Dattalo, David Dattalo, Linda Gits

CALL TO ORDER

Chairman Peter O'Brien called the meeting to order at 5:37pm. Mr. O'Brien initiated a roll call and **asked that the minutes show a Quorum was achieved** at the start of the meeting.

Mr. O'Brien asked the attending public to introduce themselves.

Chairman Peter O'Brien asked that the Commission review the DRAFT minutes from the 04/13/15 Regular Commission meeting.

Ms. Judy Erwin MOTIONED TO APPROVE the minutes of the 07/20/15 Regular Commission meeting. Mr. Mark Proesel SECONDED. ALL IN FAVOR. The minutes for the 07/20/15 Regular Commission meeting were adopted.

Mr. Peter O'Brien introduced new SSA 48 Commissioner Margie Smagacz. Ms. Smagacz spoke briefly about her role and experience in Old Town and SSA 48 Old Town.

Mr. Peter O'Brien read resolutions honoring past SSA 48 Commissioners.

Ms. Caroline Shoenberger MOTIONED TO APPROVE Resolution No. SSA48-R002, honoring former SSA 48 Commissioner Linda Gits for her service. Ms. Judy Erwin SECONDED. ALL IN FAVOR. The motion PASSED.

Ms. Caroline Shoenberger MOTIONED TO APPROVE Resolution No. SSA48-R004, honoring former SSA 48 Commissioner Linda Gits for her service. Mr. Tim Egan SECONDED. ALL IN FAVOR. The motion PASSED.

Ms. Judy Erwin MOTIONED TO APPROVE Resolution No. SSA48-R001, honoring former SSA 48 Commissioner John ' Barney' Flanagan for his service. Ms. Caroline Shoenberger SECONDED. ALL IN FAVOR. The motion PASSED.

Mr. David Stone MOTIONED TO APPROVE Resolution No. SSA48-R003, honoring former SSA 48 Commissioner Gary Niemand for his service. Ms. Margie Smagacz SECONDED. ALL IN FAVOR. The motion PASSED.

REVENUE REPORT – Mr. Mark Proesel, Treasurer

Mr**.** Mark Proesel shared SSA 48's to-date financials.

EXECUTIVE COMMITTEE – Mr. Peter O'Brien, Chairman

Discussion of SSP Administrative Fees: Mr. Peter O'Brien shared that the first half administrative payment to OTMRA was issued following approval at the April SSA 48 Commission meeting.

Mr. Tim Egan MOTIONED TO APPROVE a second half administrative payment of $12,816.50 to OTMRA as Sole Service Provider . Mr. David Stone SECONDED. ALL IN FAVOR. Payment to OTMRA in the amount of $12,816.50 will be issued to OTMRA.

Discussion of 2016 Meeting Schedule: Mr. Peter O'Brien detailed the suggested 2016 Regular Commission Meeting Schedule.

Ms. Caroline Shoenberger MOTIONED TO APPROVE the suggested 2016 Regular Commission Meeting Schedule, to be held at 5:30pm at O'Briens Restaurant (1528 N. Wells) on 01/11/16, 04/11/16, 07/11/16, and 10/11/16. Ms. Judy Erwin SECONDED. ALL IN FAVOR. The 2016 Regular Commission Meeting Schedule was approved.

RESIDENTIAL COMMITTEE – Mr. Mark Proesel, Committee Chair

Discussion of Security Service – Mr. Mark Proesel details ongoing activities by the contracted Security contractor, AGB Investigative Services. Mr. Peter O'Brien notes that another SSA has used SSA 48's security program as a guideline for its own.

PUBLIC WAY COMMITTEE – Mr. Dean Lubbat, Committee Chair

Discussion of Snow Removal Contract – Mr. Dean Lubbat shares that the Public Way Committee conducted interviews with several potential snow removal contractors. The contract will include a 48" maximum, with service beginning after 1" of accumulation per snow event.

Mr. Tim Egan MOTIONED TO APPROVE Patch Landscaping as the snow removal contractor for the 2015-16 winter season, for a total cost of $17,611. Ms. Caroline Shoenberger SECONDED. ALL IN FAVOR. Patch Landscaping is approved as the 2015-16 Winter Season snow removal contractor.

Discussion of Taxis and Uber: Mr. Dean Lubbat shared that Uber provided rider data for Old Town, created a splash page encouraging riders to respect the neighborhood, and sent notice to its drivers reaffirming do's and don'ts for pick-ups and drop-offs in Old Town. Mr. Peter O'Brien noted that the Alderman sent out the Uber splash page information to his newsletter list.

Discussion of Sidewalk Litter Abatement: Mr. Dean Lubbat shared that Litter removal will continue to the end of the year, three days a week. Mr. Peter O'Brien noted that aldermen are working on new rat abatement measures.

Chairman Peter O'Brien **asked that the minutes show Commissioner Don Klugman has arrived at the 10/19/15 SSA 48 Regular Commission Meeting**.

COMMUNICATION COMMITTEE – Mr. Don Klugman, Committee Chair

Discussion of SSA 48 Informational Materials: – Mr. Don Klugman shared his committee's goal to describe what the function and purpose of SSA 48 is, through an annual report.

NEW BUSINESS

Ms. Jennifer Tremblay described the ongoing discussion of development at 1415 N. Sedgwick, noting the potential for new parking and/or parkspace underneath the Brown Line tracks.

Ms. Jennifer Tremblay detailed upcoming OTMRA events, including Restaurant Week. Board/Trustee Elections and Socials.

Mr. Peter O'Brien noted that former SSA 48 Commissioner Barney ' John' Flanagan arrived, and re-read the previously-approved **Resolution No. SSA48-R001**.

Mr. Mel Freedman noted that a planter at 1414 N. Wells street may need to be serviced/repaired. Mr. Peter O'Brien noted that is not currently in the SSA budget.

Mr. Dean Lubbat thanked O'Brien's Restaurant for hosting the Monday, October 19, 2015 SSA 48 Regular Commission Meeting.

Ms. Margie Smagacz MOTIONED TO ADJOURN the Monday, October 19, 2015 SSA 48 Regular Commission Meeting. Mr. Tim Egan SECONDED. ALL IN FAVOR. The motion was APPROVED.

The meeting was adjourned at 6:46pm on Monday, October 19, 2015.