SSA #48 Commission Meeting
DRAFT Minutes
O'Briens Restaurant
Second Floor, Oak Room
Monday, July 20, 2015
5:30 pm

COMMISSIONERS PRESENT: Dean Lubbat, Tim Egan, Mark Proesel, Caroline Shoenberger, David Stone, Don Klugman
COMMISSIONERS ABSENT: Judy Erwin, Peter O'Brien
STAFF PRESENT: Kevin Barbeau (OTMRA)
ATTENDING PUBLIC: Jennifer Tremblay (OTMRA President), Bob Friedman (Resident, 1414 N. Wells), David Bardach (Resident, 1414 N. Wells), Margie Smagacz

CALL TO ORDER

Vice-Chairman Dean Lubbat called the meeting to order at 5:35pm. Mr. Lubbat asked that the Commissioners present introduce themselves and **asked that the record show a Quorum was achieved** at the start of the meeting..

Chairman Peter O'Brien asked that the Commission review the DRAFT minutes from the 04/13/15 Regular Commission meeting.

Ms. Caroline Shoenberger MOTIONED TO APPROVE the minutes of the 04/13/15 Regular Commission meeting. Mr. Don Klugman SECONDED. ALL IN FAVOR. The minutes for the 04/13/15 Regular Commission meeting were adopted.

REVENUE REPORT – Mr. Mark Proesel, Treasurer

Mr**.** Mark Proesel shared SSA 48's to-date financials.

EXECUTIVE COMMITTEE – Mr. Dean Lubbat, Acting Chairman

Discussion of Recognition Plaques: Mr. Dean Lubbat shared that they will be producing special plaques to recognize past SSA Commissioners, noting that each plaque will cost less than $50.

Mr. Tim Egan MOTIONED TO APPROVE the production of recognition plaques for past Commissioners. Mr. Mark Proesel SECONDED. ALL IN FAVOR. Plaques will be produced to recognize past Commissioners.

Discussion of 2016 SSA 48 Workplan & Budget: Mr. Dean Lubbat detailed the DRAFT 2016 SSA 48 Workplan and Budget, noting that the prior year tax levy rate of .289% has been retained, resulting in a total levey request of $177,466.

Mr. Don Klugman MOTIONED TO APPROVE the 2016 SSA 48 Workplan and Budget. Mr. David Stone SECONDED. ALL IN FAVOR. The 2016 SSA 48 Workplan and Budget was APPROVED.

Discussion of 2016 Sole Service Provider: Mr. Dean Lubbat shared the Executive Committee's recommendation that SSA 48 retain the Old Town Merchants & Residents Association (OTMRA) as its Sole Service Provider for Operating Year 2016.

Mr. Tim Egan MOTIONED TO APPROVE OTMRA as the 2016 Sole Service Provider for SSA 48. Mr. Mark Proesel SECONDED. ALL IN FAVOR. SSA 48 will retain the Old Town Merchants & Residents Association as its 2016 Sole Service Provider.

RESIDENTIAL COMMITTEE – Mr. Mark Proesel, Committee Chair

Discussion of Security Service – Mr. Mark Proesel detailed the terms of the security contract with AGB Investigative Services, noting their hours and reporting method.

PUBLIC WAY COMMITTEE – Mr. Dino Lubbat, Committee Chair

Discussion of Lighting Fixture Maintenance for Old Town Gates – Mr. Dean Lubbat detailed OTMRA's initiative to install new LED lighting fixtures on Old Town's signature gates, including two located within the SSA 48 service area. Mr. Don Klugman asked if lights could be installed at the third gate, to which Mr. Lubbat shared the possibility of doing so when the City redoes the streets.

Mr. Tim Egan MOTIONED TO APPROVE payment of $2,500 to OTMRA as reimbursement for upgrades and maintenance to lighting fixtures in SSA 48. Mr. David Stone SECONDED. ALL IN FAVOR.

Discussion of Sidewalk Power Washing Services: Mr. Dean Lubbat detailed OTMRA's efforts to have sidewalks on North Avenue, Division Street, Wells Street and Burton Place Park power-washed in June, including sidewalks in the SSA service area. Mr. Don Klugman asked that the Public Way Committee share the formula used to determine what percentage is covered by SSA 48.

Mr. Don Klugman MOTIONED TO APPROVE the transfer of $1,000 from the Sidewalk Litter Abatement and Cleaning category into the Sidewalk Power Washing category, and a payment of $2,000 to OTMRA as reimbursement for sidewalk power washing services performed in SSA 48. Mr. Tim Egan SECONDED. ALL IN FAVOR.

Discussion of Taxi Cab Stands: Mr. Dean Lubbat shared that the Public Way Committee continues to survey the efficacy of its taxi cab stand program, and is communicating with Uber Chicago to address issues noted by businesses and residents. Ms. Caroline Shoenberger suggests that Uber may balk at the idea of specific passenger drop-off/pick-up areas, and recommends having Uber notify its driver database of issues cited in Old Town.

Discussion of Sidewalk Litter Abatement: Mr. Dean Lubbat detailed the terms of the sidewalk litter abatement contract with AGB Cleanstreet, noting their hours and methods.

Discussion of Tree Replacement: Mr. Dean Lubbat expressed the Public Way Committee's interest in replacing trees recently removed and/or cut down. Mr. David Stone questioned whether it's the responsibility of an SSA to replace removed trees, or that of the City of Chicago.

Discussion of Sidewalk Snow Removal: Mr. Dean Lubbat shared that the Public Way Committee will be meeting with Christy Webber Landscapes to discuss Winter 2015/16 snow removal services.

COMMUNICATION COMMITTEE – Mr. Don Klugman, Committee Chair

Discussion of SSA 48 Informational Materials: – Mr. Don Klugman shared his Committee's plan to produce an annual report for SSA 48, including details on design, content and imagery. Ms. Caroline Shoenberger asked if this is a requirement or an educational tool. Mr. Klugman suggested it is both.

NEW BUSINESS

Mr. Dean Lubbat opened the floor to public discussion and comments.

Mr. David Bardach shared his thoughts on the efficacy of SSA 48's contracted security services, noting the contractor's poor communication and ineffectiveness in addressing nuisance activities/congestion. Mr. Dean Lubbat considered the possibility of requesting different officers to preempt complacency.

Mr. David Bardach shared his thoughts on traffic congestion, noting taxis that idle or block traffic should be ticketed. He noted that these backups cause other drivers – taxis and individuals – to honk. Mr. Dean Lubbat suggested a meeting with the security contractor to specifically address these comments and concerns.

Mr. Kevin Barbeau shared that the next SSA 48 Regular Commission Meeting is scheduled for Monday, October 19th, 2015, 5:30pm at O'Briens Restaurant (1528 N. Well s Street)

Mr. Dean Lubbat thanked O'Brien's Restaurant for hosting the Monday, July 20, 2015 SSA 48 Regular Commission Meeting.

Mr. Tim Egan MOTIONED TO ADJOURN the Monday, July 20, 2015 SSA 48 Regular Commission Meeting. Mr. David Stone SECONDED. ALL IN FAVOR. The motion was APPROVED.

The meeting was adjourned at 6:38pm on Monday, July 20, 2015.