

**SSA #48 Commission Meeting  
DRAFT Minutes  
O'Briens Restaurant  
Second Floor, Oak Room  
Monday, January 14, 2013  
5:30 pm**

COMMISSIONERS PRESENT: Peter O'Brien, Dean Lubbat, Mark Proesel, Don Klugman, Mary Quincannon, David Stone, Gary Niemand

COMMISSIONERS ABSENT: John Barney Flanagan

STAFF PRESENT: John Blick (OTMRA), Kevin Barbeau (OTMRA)

ATTENDING PUBLIC: Sharon Weiss (Resident)

**CALL TO ORDER**

Chairman Peter O'Brien called the meeting to order at 5:48 p.m. Mr. O'Brien **asked that the record show a Quorum was achieved** at the start of the meeting.

Mr. O'Brien asked that the Commission review the DRAFT minutes from the 10/15/12 Regular Commission meeting.

***Ms. Mary Quincannon MOTIONED TO APPROVE the minutes of the 10/15/12 Regular Commission meeting. Mr. Dean Lubbat SECONDED. ALL IN FAVOR. The revised minutes from the 10/15/12 Regular Commission meeting were adopted.***

**EXECUTIVE COMMITTEE – Mr. Peter O'Brien, Chairman**

Mr. O'Brien explained that the Commission's current auditing language allows for the extension of its current contract with Pacion Ajder for an additional two years. OTMRA as Sole Service Provider is content with the quality of service from Pacion Ajder and shared that the company will maintain its 2012 rates if the contract is re-upped.

***Mr. Don Klugman MOTIONED TO APPROVE the renewal of the Pacion Ajder auditing contract for 2013. The previous year's \$1200 rate would be maintained. Mr. Gary Niemand SECONDED. ALL IN FAVOR. SSA #48 will retain Pacion Ajder as its audit contractor for 2013, at the rate of \$1200.***

Mr. O'Brien noted the preferred dates and location of the 2013 SSA #48 Commission meetings. These dates are: Monday, April 15<sup>th</sup> ; Monday, July 15<sup>th</sup> ; Monday, October 14<sup>th</sup>. The preferred location continues to be at O'Briens Restaurant (1528 N. Wells).

***Mr. Mark Proesel MOTIONED TO APPROVE the preferred dates/location for 2013 SSA #48 Commission Meetings. Mr. Gary Niemand SECONDED. ALL IN FAVOR. The preferred dates/location for the 2013 SSA #48 Commission Meetings are approved.***

Mr. O'Brien recommended that each committee head schedule a meeting in January to set 2013 goals. He confirmed committee members CAN come from outside the Commission.

**REVENUE REPORT – Mr. Gary Niemand, Treasurer**

Mr. Gary Niemand read off the total-to-date revenue for SSA #48 Old Town and projected annual balance going forward.

#### RESIDENTIAL COMMITTEE – Mr. Mark Proesel

Mr. Mark Proesel discussed the Security contract with AGB Investigative Services and referenced the daily security reports they have filed with SSA #48. He shared that AGB's initial contract was for 14 weekends and, to date, we had used 13 weekends (counting holidays).

Mr. Peter O'Brien recommended that the Residential Committee meet with AGB to discuss changing their hours/days, and to talk about the details of the initial service contract.

Mr. Gary Niemand asked when the 2013 portion of the contract begins and Mr. Dean Lubbat asked if the SSA can add the final week of the initial contract to that of the 2013 portion. Mr. John Blick shared that the first payment is in March and that, yes, the unused week can be added on to the next portion.

Mr. O'Brien shared that the recommendation given at November community meeting was to end nightly service at 4:30, so that AGB staff would be around for the closing of Burton Place and the exit/departure of its staff.

Mr. Proesel shared that Burton place residents were still affected by disruptions from bar customers/staff.

Mr. Lubbat asked if AGB Security could provide more substantive reports. He also recommended that they wear shoulder/chest patches that say "SSA #48 Old Town."

Mr. Don Klugman asks if AGB will file more incident reports and noted that there are smaller "incidents" that should be reported to SSA #48, if not the Chicago police. Mr. Blick shared that AGB might prefer to focus on enforcement rather than reporting, since in their security role they cannot follow up.

Mr. O'Brien notes that AGB is not charging SSA #48 for its car, but instead charging a smaller gas charge.

Mr. Blick shared that AGB Security is willing to consider/act any of the Commission's requests.

#### PUBLIC WAY COMMITTEE – Mr. Dean Lubbat

Mr. Dean Lubbat shared that OTMRA contacted the 27<sup>th</sup> Ward office and had been told signs for cab stands were being produced. The Cab Stand signs will go in the place of current Loading Zone signage.

Mr. Lubbat shared that the Public Way Committee has received and will review the Old Town Garden contract at its next meeting.

Mr. Lubbat shared that JC's United Building Maintenance will commence street element painting in Spring, and notes that UBM should catalog and report any damaged elements to the City in advance.

Mr. Lubbat shared that Illinois Municipal Snow Removal has been on-site for winter snowfall.

Mr. Lubbat shared that Cleanstreet street cleaning service continues and asks that OTMRA communicate with Clean Street to ensure continued quality service.

Mr. John Blick shared that OTMRA bid out a cooperative power washing contract, renewable twice.

#### COMMUNICATION COMMITTEE – Mr. Don Klugman

Mr. Don Klugman mentioned that he met with the OTMRA's Festival and Marketing Committees in the

previous weeks to discuss SSA #48's role in supporting marketing efforts for the community and, in particular, the SSA district. He then discussed potential radio/video advertorials and asked if there were ways his Committee could support efforts of other Committees.

Mr. John Blick shared preferred outlets from OTMRA's marketing plan and added that Mr. Klugman had recommended an adaptable monthly/bi-monthly piece in the Chicago Reader.

Mr. Dean Lubbat recommends producing a tri-fold brochure (or something similar) to promote SSA #48 at events and in businesses, using pictures, copy and statistics gleaned from annual reports.

Ms. Mary Quincannon recommends SSA #48 host an Electronic Recycling Day (or two) in 2013.

#### NEW BUSINESS

Mr. Peter O'Brien shared that OTMRA's Annual Dinner is March 21<sup>st</sup> at the Palmer House. SSA #48 Commissioners will receive an invitation. Mr. John Blick mentions that SSA #48 supports OTMRA and, as such, will be listed as a supporter/partner in the invitations/programs (with logo).

#### ADJOURNMENT

***Ms. Mary Quincannon MOTIONED TO ADJOURN the January 14, 2013 SSA #48 Commission Meeting.  
Mr. Mark Proesel SECONDED. ALL IN FAVOR. The motion passed.***

The meeting was adjourned at 6:31 p.m. on January 14, 2013.