

Old Town SSA #48 Commission Meeting  
April 18, 2011  
O'Briens Restaurant, 1528 N. Wells Street  
FINAL Minutes

**Present:**

Commissioners: John Flanagan, Linda Gits, Dean Lubbat, Don Klugman, Gary Niemand, Peter O'Brien, Mark Proesel,

**Staff:** John Blick

**Absent:**

Mary Quincannon, David Stone

Chairman Peter O'Brien called the meeting to order at 5:45pm.

Mr. O'Brien introduced the draft minutes from the 1-17-11 meeting and shared that changes proposed by Linda Gits were added to the record. He shared the locations for changes and asked if there was any discussion. There was none. Mr. O'Brien asked for a motion to adopt the minutes. Dino Lubbat moved the minutes from the 1-17-11 meeting be adopted. Gary Niemand seconded. All in Favor. The minutes were adopted.

Mr. O'Brien introduced the Revenue Report and noted the balance of the SSA account. He shared that accountant Tony Ruzicka will be in the office on April 21<sup>st</sup> to prepare the audit due to the City on May 1<sup>st</sup>.

**Executive Committee Report**

Mr. O'Brien reported on the executive committee meeting. He mentioned the discussion of a design proposal being pursued for the Burton Place area. He mentioned Dirk Lohan, a local architect, has been contracted to provide planning services and OTMRA will pay the fee. There are multiple working drafts and another meeting schedule to review plans the first week of May.

Mr. O'Brien mentioned the Burton Place is an OTMRA project that may be enhanced through a state grant, art fest revenue, and contributions from SSA #48.

It was mentioned that a new workplan needs to be devised and approved by the commission at the July meeting. Public Safety and Parking are two areas that might be examined for the 2012 workplan. There was discussion about the re-opening the discussion on safety cameras. The executive committee will continue to discuss this.

**Public Way Committee**

The Public Way Committee held a meeting and received lots of proposals. The committee decided that more time would be needed and that the Public Way Committee would make recommendations for vendor contracts at the next Commission meeting in July.

It was noted that OTMRA will be in charge of power washing after the Art Fest since the SSA will not have contracted a vendor for power washing at that time.

It was mentioned for future service that the Commission could opt to hire a vendor or purchase equipment and manage the individuals in house. Barney Flanagan shared details on the business of snow plowing and was invited to attend the next Public Way Committee Meeting to share thoughts on the snow removal proposals.

The three main questions the Public Way Committee should ask itself when contracting for the RFPs that were released are:

- What is your priority?
- What are you able to do?
- What do you want to be responsible for?

Info for the next Public Way Committee will be shared.

### **Communications Committee**

Linda Gits mentioned an interest in getting involved with Yelp and helping others use this important tool. She mentioned yelp offers an outreach program for training.

Mr. O'Brien mentioned that he is available to help coordinate meeting set up and to help each committee get things rolling. He recommends that each committee meet again by early May.

### **Residential Committee**

The purpose and goals of the Residential Committee were discussed. Mark Proesel, chair of the committee, mentioned the overall goals of the committee are to poll locals on issues and agenda items for SSA #48 and bring the results back to the commissioners. The residential committee meetings should empower the local residents.

Questions came up about the Burton Place project. It is projected that consensus building community meetings will be held by this fall.

It was wondered whether Gertrude Kerbis is being consulted. It was noted Dirk Lohan has been in contact with her.

It was asked if there is any new business or old business to discuss. There was none.

Barney Flanagan made a motion to adjourn the meeting. Gary Niemand seconded. All in favor. The meeting was adjourned at 6:30pm.