

**SSA #48 Commission Meeting
FINAL Minutes
O'Briens Restaurant
Second Floor, Oak Room
Monday, October 21, 2013
5:30 pm**

COMMISSIONERS PRESENT: Peter O'Brien, Dean Lubbat, Mark Proesel, Don Klugman, John Barney Flanagan, Mary Quincannon, Gary Niemand
COMMISSIONERS ABSENT: David Stone
STAFF PRESENT: Kevin Barbeau (OTMRA)
ATTENDING PUBLIC: David Dattalo (Business)

CALL TO ORDER

Chairman Peter O'Brien called the meeting to order at 5:42 p.m. Mr. O'Brien requested a Roll Call and **asked that the record show a Quorum was achieved** at the start of the meeting.

Chairman Peter O'Brien asked that the Commission review the DRAFT minutes from the 07/15/13 Regular Commission meeting.

Mr. Gary Niemand MOTIONED TO APPROVE the minutes of the 07/15/13 Regular Commission meeting. Mr. Barney Flanagan SECONDED. ALL IN FAVOR. The minutes for the 07/15/13 Regular Commission meeting were adopted.

REVENUE REPORT – Mr. Gary Niemand, Treasurer

Mr. Gary Niemand shared SSA 48's to-date revenue. He mentioned that the projected carryover is a good position going into 2014.

EXECUTIVE COMMITTEE – Mr. Peter O'Brien, Chairman

Discussion of 2014 SSA 48 Workplan Edits – Chairman Peter O'Brien shared that the City of Chicago requested some small changes to the submitted 2014 Workplan in order to more fully describe the services and contracts being implemented in 2014.

Mr. Don Klugman MOTIONED TO APPROVE the requested edits to the 2014 SSA 48 Workplan. Ms. Mary Quincannon SECONDED. ALL IN FAVOR. The requested edits to the 2014 SSA 48 Workplan were approved.

Discussion of 2013 Payment to Sole Service Provider – Chairman Peter O'Brien mentioned that the 2nd payment to OTMRA for 2013 Sole Service Provider fees is due.

Mr. Dean Lubbat MOTIONED TO APPROVE 2nd Half Sole Service Provider payment to OTMRA. Mr. Mark Proesel SECONDED. ALL IN FAVOR. 2013 2nd Payment to Sole Service Provider OTMRA is approved.

Discussion of 2014 Regular Commission Meeting Dates – Chairman Peter O'Brien opened the floor to the Commission for discussion of preferred meeting dates and times in the 2014 service year. The committee agreed that Mondays at 5:30pm were preferable. Mr. Don Klugman recommended Monday, January 13th as a meeting date.

Mr. Don Klugman MOTIONED TO APPROVE 5:30pm meeting dates for January 13th, April 7th, July 21st, and October 20th. Mr. Mark Proesel SECONDED. ALL IN FAVOR. The meeting dates for 2014 SSA 48 Regular Commission Meetings were approved.

PUBLIC WAY COMMITTEE – Mr. Dean Lubbat

Discussion of Cab Stand Program – Mr. Dean Lubbat explained that the cab stand program is up and running. He recognized that it is a work in progress and that it will take a coordinated effort amongst businesses – particularly Old Town Pour House and Benchmark – to ensure customers are being directed to the stands. He mentioned that the Security Service will be encouraged to check in with the taxi cab stand staff regularly.

Mr. Gary Niemand complimented the use of sandwich board signage to direct taxis and patrons to the stands. Mr. Don Klugman noted that the stands are busy near closing on Saturday nights.

Discussion of snow removal contract – Mr. Dean Lubbat shared that his committee discussed the previous winter's snow removal contract with Illinois Municipal Services and recommends to the full Commission a renewal of that contract.

Mr. Dino Lubbat MOTIONED TO APPROVE the renewal of the Illinois Municipal snow removal contract. Mr. Gary Niemand SECONDED. ALL IN FAVOR. SSA 48 Commission approved the renewal of the snow removal contract.

Discussion of sidewalk cleaning contract – Mr. Dean Lubbat noted that the current sidewalk cleaning contract ends at the end of 2013. The Public Way Committee recommended re-issuing an RFP for services.

Mr. Gary Niemand asked if that will mean there will be an interruption of sidewalk cleaning service in early 2014. Mr. Dean Lubbat confirmed there would be a small interruption in services.

RESIDENTIAL COMMITTEE – Mr. Mark Proesel

Discussion of AGB Investigative Services – Mr. Mark Proesel read aloud the Draft Letter which will be sent to AGB Investigative Services regarding the previous year's contract and SSA 48's intention to re-issue the RFP at the end of the year.

Mr. Proesel mentioned that weekly reporting has been spotty and/or late. The Residential Committee met with AGB to make mention of specific neighborhood concerns and remind them the importance of managing crowds and noise level outside of bars and restaurants.

COMMUNICATION COMMITTEE – Mr. Don Klugman

Discussion of SSA 48 Old Town Brochure – Mr. Don Klugman shared that OTMRA sent out SSA Brochures to individual property owners in the SSA 48 district. The effort to place brochures in businesses continues.

Ms. Mary Quincannon MOTIONED TO ADJOURN the October 21st, 2013 SSA 48 Old Town Commission Meeting. Mr. Gary Niemand SECONDED. ALL IN FAVOR. The motion passed.

The meeting was adjourned at 6:21 p.m. on October 21st, 2013.